

U.S. Department of Commerce
Performance Progress Report

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| 2. Award or Grant Number: | 54-10-S13054 |
| 4. EIN: | 55-600147 |
| 6. Report Date (MM/DD/YYYY) | 01/26/2018 |
| 7. Reporting Period End Date: (MM/DD/YYYY) | 12/31/2017 Qrt 18 |
| 8. Final Report Yes No | 9. Report Frequency Quarterly |

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|--------------------------|---|
| 1. Recipient Name | WV Dept of Homeland Security and Emergency Management |
| 3. Street Address | 1900 Kanawha Blvd East Room EB80 |
| 5. City, State, Zip Code | Charleston, WV 25311 |

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|---------------------------|----------|-----------------------------|-----------|
| 10a. Project/Grant Period | | 10b. End Date: (MM/DD/YYYY) | 2/28/2018 |
| Start Date: (MM/DD/YYYY) | 9/1/2013 | | |

| 11. List the individual projects in your approved Project Plan | | | |
|--|---|---|--|
| | Project Type (Capacity Building, SCIP Update, etc.) | Project Deliverable Quantity (Number & Indicator Description) | Description of Milestone Category |
| 1 | Stakeholders Engaged | 318 | Actual number of individuals reached via stakeholder meetings during the quarter (139 SIEC + RICs 179) |
| 2 | Individuals Sent to Broadband Conferences | | Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter |
| 3 | Staff Hired (Full-Time Equivalent)(FTE) | | Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal) |
| 4 | Contracts Executed | | Actual number of contracts executed during the quarter |
| 5 | Governance Meetings | 6 | Actual number of governance, subcommittee, or working group meetings held during the quarter |
| 6 | Education and Outreach Materials Distributed | 2025 | Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter |
| 7 | Subrecipient Agreements Executed | | Actual number of agreements executed during the quarter |
| 8 | Phase 2 - Coverage | Stage 5/6 | For each Phase 2 milestone category, please provide the status of the activity during the quarter: • Stage 1 - Process Development • Stage 2 - Data Collection in Progress • Stage 3 - Collection Complete; Analyzing/Aggregating Data • Stage 4 - Data Submitted to FirstNet • Stage 5 - Continued/Iterative Data Collection • Stage 6 - Submitted Iterative Data to FirstNet |
| 9 | Phase 2 – Users and Their Operational Areas | Stage 5/6 | |
| 10 | Phase 2 – Capacity Planning | Stage 5/6 | |
| 11 | Phase 2 – Current Providers/Procurement | Stage 5/6 | |
| 12 | Phase 2 – State Plan Decision | N/A | |

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

Education and Outreach -
 * We email a weekly FirstNet Update and a monthly SIRN newsletter to each RIC Chairman, who then distributes them to the RIC members there are approximately 25 per the 6 RICs * 12 weeks per quarter + 3 monthly SIRN newsletters* 25 members = 1800 + 225 911 directors and EMS.
 * updated SIEC and RICs with FirstNet information: AT&T was awarded FirstNet contract, AT&T proposing to build an additional 23 sites
 Final FirstNet pricing Tier One – Fire/Law/EMS – priority and preemption
 WV Public Safety rate on unlimited voice/ data/texting is being determined
 Governor has to the 28th of December to sign contract
 The SLIGP 2.0 grant has been released and we are applying for this grant to continue SLIGP planning grant from March 1, 2018 until February 28, 2020

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.

| Job Title | FTE% | Project (s) Assigned | Change |
|---|------|---|--------|
| SWIC GE McCabe | 90% | Supervising and supporting activities related to technical considerations, outreach, education, phase 2 planning, staff activities, reporting | |
| Technical Support Advisor Mark Smith Patick McGue | 40% | Provide technical support to the Broadband Committee, SPOC and SWIC. Administering and monitoring the Broadband traffic on the SIRN Broadband Network | |
| GIS Analyst Project Manager Lisa Paxton | 100% | Oversee grant administrative support, outreach, assist with phase 2 planning, plan meetings and conferences | |
| Project Manager Tommy Dingess | 5% | Oversee grant administrative support | |
| Data Collection Support Fred Mixer | 100% | Assist with FirstNet Data Collection efforts | |

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.

| Name | Subcontract Purpose | Type (Vendor/Subrec.) | RFP/RFQ Issued (Y/N) | Contract Executed (Y/N) | Start Date | End Date | Total Federal Funds Allocated | Total Matching Funds Allocated |
|-------------|----------------------------------|-----------------------|----------------------|-------------------------|------------|-----------|-------------------------------|--------------------------------|
| | Legal Services | Vendor | N | N | | 9/30/2016 | \$22,500.00 | \$0.00 |
| Lisa Paxton | Program Manager | Vendor | Y | Y | | 9/30/2016 | \$25,200.00 | \$0.00 |
| | Support Assistant | Vendor | N | N | | 9/30/2016 | \$100,000.00 | \$0.00 |
| Fred Mixer | FirstNet Data Collection Support | Vendor | N | Y | 10/21/2015 | 1/8/2016 | \$42,000.00 | \$0.00 |
| | Broadband SME | Vendor | N | N | | 9/30/2016 | \$136,500.00 | \$0.00 |

13b. Describe any challenges encountered with vendors and/or subrecipients.

Qrt 18
07/01/2017 - 09/30/2017
Amended Budget as of 08/14/2017

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.

Only list matching funds that the Department of Commerce has already approved.

| Project Budget Element (1) | Federal Funds Awarded (2) | Approved Matching Funds (3) | Total Budget (4) | Federal Funds Expended (5) | Approved Matching Funds Expended (6) | Total funds Expended (7) |
|------------------------------|---------------------------|-----------------------------|------------------|----------------------------|--------------------------------------|--------------------------|
| a. Personnel Salaries | \$435,000 | \$120,000 | \$555,000 | \$300,021.64 | \$119,857.00 | \$419,878.64 |
| b. Personnel Fringe Benefits | \$130,500 | \$0 | \$130,500 | \$73,300.80 | \$0.00 | \$73,300.80 |
| c. Travel | \$60,000 | \$17,974 | \$77,974 | \$34,626.55 | \$19,782.00 | \$54,408.55 |
| d. Equipment | \$0 | \$0 | \$0 | \$0.00 | \$0.00 | \$0.00 |
| e. Materials/Supplies | \$25,025 | \$1,500 | \$26,525 | \$18,604.56 | \$811.00 | \$19,415.56 |
| f. Subcontracts Total | \$159,273 | \$0 | \$159,273 | \$31,271.94 | \$0.00 | \$31,271.94 |
| g. Other | \$11,700 | \$65,993 | \$77,693 | \$1,001.55 | \$72,627.00 | \$73,628.55 |
| h. Indirect | | | | \$0.00 | \$0.00 | \$0.00 |
| i. Total Costs | \$821,498 | \$205,467 | \$1,026,965 | \$458,827.04 | \$213,077.00 | \$671,904 |
| j. % of Total | 80% | 20% | 100% | 68% | 32% | 100% |

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

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| <p>16a. Typed or printed name and title of Authorized Certifying Official:</p> <p>Michael Todorovich, Deputy Executive Director, WV Div Homeland Security and Emergency Management</p> | <p>16c. Telephone (area code, number, and extension)</p> <p>(304) 558-5380</p> | |
| <p>16b. Signature of Authorized Certifying Official:</p> <p><i>Michael J Todorovich</i></p> | <p>16d. Email Address:</p> <p>mike.j.todorovich@wv.gov</p> | |
| | <p>Date:</p> <p><i>1-28-18</i></p> | |