

		54-10-S13054
		4. EIN 55-6001347
Performance Progress Report		
1. Recipient Name WV Division of Homeland Security and Emergency Management		6. Report Date 01/30/2015 , 3-10-15
3. Street Address 1900 Kanawha Blvd., East, Room EB-80		7. Reporting Period End Date: 12/31/2014
5. City, State, Zip Code Charleston, WV 25305		8. Final Report o Yes X No
		9. Report Frequency X Quarterly
10a. Project/Grant Period	10b. End Date:	

11. List the individual projects in your approved Project Plan-First Net Planning					
1	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	185 / 123 RIC meetings. Each Region held 1 to 3 meetings during the quarter 202 Attendees at Broad Band Conference			
	Broadband Committee Meetings	80 / 3 meetings			
2	Training Sessions	One for each Region			
	Training Outreach	71 w/ Three Meetings			
	Training- Annual conference	0			
3	Broadband Conferences	FrstNet Seminar 4			
	Pre-Award Meeting and Travel	0			
	National and Regional Policy Support	0			
	SIEC Members Annual Conference	0			
4	Staff Hires (FTE)	1			
	SWIC	0			
	Technical Support Advisor				
	GIS Analyst	0			
	Project Manager	1			
5	Contract Executions	0			
	Legal Services	0			
	SWIC	0			
	Program Manager	0			
	Support Assistant	0			
	Outreach and Training Specialist	0			
	Grants/SCIP Specialist	0			
	Regional; Outreach Federal	0			
	Broadband SME	0			
6	Statutory or Regulatory Changes				
7	Marketing and Publications	0			
	Informational Materials	202			
8	Governance Meetings	0			

✓	SIEC Group Meetings	3 with 80 attendees			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed;planned major activities for the next quarter;and any additionalproject milestones or information. FirstNet Seminar with Jeremy Zollo conducting. FirstNet by the numbers/EMS/FIRE/Law information sheets/ FirstNet Survey. The Regional interoperable Committees meet at the conference and were open to all participants from each region. Each region held a question and answer regarding FirstNet.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter,describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation  
 Not at this time Tech Meetings - Broadband committee met with the techs to reivew the system applicable to FirstNet. RIC Meetings - Passed out the FirstNet Videos and handouts to be distributed in that region, requested what information is needed for the FirstNet at the SIRN Conference, and what information is required in regards to the survey that was distributed at the conference. During the RIC aand Broadband meetings the kind of outreach and the modes of distribution was reviewed. FirstNet initial consultation and a checklist that was reviewed before sending to the Governor. The Governor's office has named a point of contact (Britney Vasick) and she was named to the Broadband Committee.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress. Additional Expenditures have not been drawn at this time from ASAP.  
 None

11d. Describe any success stories or best practices you have identified. Please be as specific as possible. None at this time.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed. Lack of staff would have a domino effect. The longer the staff positions were open the bigger the impact on the entire plan.  
 12b. Staffing Table

Job Title	FTE%	Project(s) Assigned	Change
SWIC	30%	Supporting activities relating to education of FirstNet; determine needs of regions, etc	
Technical Support Advisor		Technical expertise to broadband initiative and direct support to the SWIC	
GIS Analyst			
Project Manager -	60%	Lisa Paxton, formally under contractual	assigned this qtr
Project Manager- Tommy Dingess	5%		

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13. Subcontracts (Vendors and/or Sub-recipients)

13a. Subcontracts Table -Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and %Assigned
	Legal Services	Vendor	N	N		9/30/16	22,500	0	20
	SWIC	Vendor	N	N	10/01/15	9/30/16	52,000	0	25
Lisa Paxton	Program Manager (moved to contractual)	Vendor	y	y	9/01/13	9/30/16	189,000	0	100

	Support Assistant	Vendor	N	N		9/30/16	108,000	0	0
	Outreach and Training Specialist	Vendor	N	N		9/30/16	120,000	0	0
	Grants/SCIP Analyst	Vendor	N	N		9/30/16	12,000	0	0
	Broadband SME	Vendor	N	N	10/01/14	9/30/16	270,000	0	0

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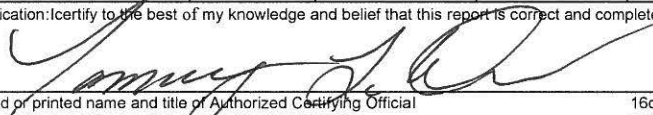
13b. Describe any challenges encountered with vendors and/or sub-recipients.  
 No changes at this time.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	0	237,689	237,689	0	63,000	63,000
b. Personnel Fringe Benefits	0	0	0	0	0	0
c. Travel	209,125	11,998	221,123	343	23,415	23,758
d. Equipment	0	0	0	0	0	0
e. Materials/Supplies	10,473	5,400	15,873	523	1800	2,323
f. Subcontracts Total	803,500	0	803,500	24960		24,960
g. Other	98,400	25,920	124,320	0	0	0
h. Total Costs	1,121,498	281,007	1,402,505	25826	88,215	114,041
i. % of Total	80%	20%	100%	23%	77%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.



16a. Typed or printed name and title of Authorized Certifying Official  
 Tommy Lee Dingess, Director of Administration, WV DHSEM

16c. Telephone (area code, number, and extension)  
 304/558-5380

16d. Email Address  
 Tommy.l.dingess@wv.gov

16e. Date Report Submitted (month, day, year)  
 02/22/2015