

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	42-10-513042
1. Recipient Name				4. EIN:	25-1671669
3. Street Address				6. Report Date (MM/DD/YYYY)	6/30/2015
5. City, State, Zip Code				7. Reporting Period End Date: (MM/DD/YYYY)	6/30/2015
10a. Project/Grant Period				8. Final Report	9. Report Frequency
Start Date: (MM/DD/YYYY)		8/1/2013	10b. End Date: (MM/DD/YYYY)	1/31/2018	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, etc.)	Project Deliverable Quantity (Number & Indicator Description)	Federal Funding Amount	Non-Federal Funding Amount	Percentage of Total Funding
1	Stakeholder Meetings	825			
2	Broadband Conferences	6			
3	Staff Hires	0.04			
4	Contract Executions	0			
5	Governance Meetings	1			
6	Education and Outreach	825			
7	Subrecipient Agreement Executed	0			
8	Phase 2 - Coverage	Stage 2			
9	Phase 2 -- Users and Their Operational Areas	Stage 2			
10	Phase 2 -- Capacity Planning	Stage 2			
11	Phase 2 -- Current Providers/Procurement	Stage 2			
12	Phase 2 -- State Plan Decision	Stage 2			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					
<p>Milestones: Our consultant and staff shared information regarding the National Public Safety Broadband Network (NPSBN) at a total of thirty (30) meetings reaching 825 stakeholders during the second quarter of 2015, which was quarter eight (Q8) of the grant.</p> <p>No new staff was hired for the grant; however, the existing staff worked through the quarter with our consultants to present information regarding the NPSBN, discuss the development of training materials, promotion and updating of the website, as well as the scheduling and presentation of outreach sessions to our stakeholders. Our GIS Specialist started to devote time to the project within the quarter being reported. This is not a new hire; however, this is the first time within the grant period that he has devoted time to the project.</p> <p>Governance meetings for the existing land mobile radio system took place within the quarter with limited exposure to the NPSBN. Members of these committees have been provided regular updates on the NPSBN. The executive order creating our State Interoperability Executive Committee (SIEC) received approval in early December, 2014. No meetings of the SIEC have taken place to date; however, the approval of its formation is a milestone for our project. Regular meetings of this group are expected to begin after the project's initial consultation with FirstNet in August.</p> <p>The PA-FirstNet team sent two members of the team to the Public Safety Communications Research conference in San Diego. An additional four members attended the SPOC meeting in Reston, VA in April.</p> <p>No subrecipient agreements are planned for the project.</p>					
11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.					
The only changes anticipated to the baseline will be the changes associated with the commencement of phase 2 as required by the NTIA, NIST and FirstNet.					

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

While the project staff devoting time to the SLUGP effort had a significant number of hours, those hours were not moved over to the grant as of the end of the reporting quarter. Had they been transferred over prior to the close of the quarter, the percentage of state match would actually have been 17% instead of the 12% that is shown. The future quarters will see an increase in the number of hours devoted to the grant and as a result the state match will once again become proportional. Within the budget figures on our Q7 report, there was an amount of \$539 noted as state funded travel that was the result of an incorrect entry by an employee entering their travel expenses. That expenditure was since moved over to federal and as a result is no longer showing up as a state expenditure.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

Pennsylvania participates in the Mid-Atlantic Consortium for Interoperable Nationwide Advanced Communications (MACINAC) Initiative. The MACINAC Initiative, which includes Delaware, Maryland, Pennsylvania, Virginia and West Virginia, coordinates its member states to work together where concerted action will result in improved interoperability or cost savings with regard to public safety wireless broadband. MACINAC is not an entity or organization; it is an agreement among five states to work together to further their respective interests in the successful deployment of public safety wireless broadband service in the mid-Atlantic region.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

The project is believed to be fully staffed including customer support personnel and a GIS administrator which were added within recent quarters. The customer support staff facilitate the relationship between the PA-FirstNet team and our public safety stakeholders. The GIS administrator has been working to collect usable public safety answering point data to facilitate the future state plan.

12b. Staffing Table

Job Title	FTE%	Project (s) Assigned	Change
Single Point of Contact	0.05	Project Leader attending meetings and decision making responsibilities	Existing
Statewide Interoperability Coordinator	0.34	Presenting at outreach and education sessions, assisting with reporting details	Existing
Administrative Officer	0.9	Gathers data to meet reporting requirements, completes budget and procurement duties, presents at outreach and education sessions	Existing
Project Manager	0.09	Assists SPOC and acts as an assistant SPOC in decision making responsibilities, presents at outreach and education sessions	Existing
Policy Specialist	0.13	Attends meetings, edits and assists with consultant and communication details	Existing
Customer Support	0.05	Attends meetings, assists with outreach and education of stakeholders	Existing
GIS Administrator	0.04	Attend technical GIS meetings, analyze GIS data and provide reports to support phased implementation	New

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontracts. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
To be determined	Legal Services	Vendor	N	N	To be determined	To be determined	\$80,000.00	\$0.00
TreCom Systems Group	County Infrastructure Outreach	Vendor	Y	Y	September 2014	To be determined	\$317,001.00	\$0.00
TreCom Systems Group	Regional Task Force Outreach Session	Vendor	Y	Y	September 2014	To be determined	\$795,375.00	\$0.00
TreCom Systems Group	SCIP Analyst	Vendor	Y	Y	To be determined	To be determined	\$156,000.00	\$0.00
TreCom Systems Group	Requirements Gathering Services	Vendor	Y	Y	September 2014	To be determined	\$120,000.00	\$0.00
TreCom Systems Group	Marketing and Outreach Website	Vendor	Y	Y	September 2014	To be determined	\$48,581.00	\$0.00
All Hazards Consortium	Regional Consultation	Vendor	Y	Y	September 2014	To be determined	\$90,000.00	\$0.00
To be determined	Additional Data Collection	Vendor	N	N	To be determined	To be determined	\$900,000.00	\$0.00

13b. Describe any challenges encountered with vendors and/or subrecipients.

Only the phase 1 portions of the RFQs noted above have been issued to the selected vendors; however, since the announcement of the commencement of phase 2, change order documents to amend the current purchase order with our consultant to add phase 2 activities have been submitted.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
 Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching	Total Budget (4)	Federal Funds	Approved Matching	Total funds Expended
a. Personnel Salaries	\$0.00	\$635,971.00	\$635,971.00	\$0.00	\$85,853.00	\$85,853.00
b. Personnel Fringe Benefits	\$0.00	\$352,804.00	\$352,804.00	\$0.00	\$56,187.00	\$56,187.00
c. Travel	\$248,000.00	\$0.00	\$248,000.00	\$16,125.00	\$0.00	\$16,125.00
d. Equipment	\$20,000.00	\$0.00	\$20,000.00	\$37,354.00	\$0.00	\$37,354.00
e. Materials/Supplies	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00
f. Subcontracts Total	\$2,506,957.00	\$0.00	\$2,506,957.00	\$1,031,839.00	\$0.00	\$1,031,839.00
g. Other	\$1,165,141.00	\$0.00	\$1,165,141.00	\$2,857.00	\$0.00	\$2,857.00
h. Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
i. Total Costs	\$3,955,098.00	\$988,775.00	\$4,943,873.00	\$1,088,175.00	\$142,040.00	\$1,230,215.00
j. % of Total	80%	20%	100%	88%	12%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official: <i>Mayor Diane M. Stackhouse Director, BCIS</i> <i>Mayor Diane M. Stackhouse</i>	16c. Telephone (area code, number, and)
	16d. Email Address: <i>distackhou@pa.gov</i>
16b. Signature of Authorized Certifying Official:	Date: <i>8/31/15</i>