

<b>U.S. Department of Commerce Performance Progress Report</b>		<b>2. Award or Grant Number:</b>	41-10-513041
		<b>4. EIN:</b>	93-1111585
<b>1. Recipient Name</b>	Oregon Department of Transportation	<b>6. Report Date (MM/DD/YYYY)</b>	4/29/2016
<b>3. Street Address</b>	800 Airport Road SE	<b>7. Reporting Period End Date: (MM/DD/YYYY)</b>	3/31/2016
<b>5. City, State, Zip Code</b>	Salem, OR 97301	<b>8. Final Report</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<b>9. Report Frequency</b> Quarterly <input checked="" type="checkbox"/>

<b>10a. Project/Grant Period</b>			
<b>Start Date: (MM/DD/YYYY)</b>	8/1/2013	<b>10b. End Date: (MM/DD/YYYY)</b>	1/31/2018

<b>11. List the individual projects in your approved Project Plan</b>		
	<b>Project Type (Capacity Building, SCIP Update, Indicator Description)</b>	<b>Project Deliverable Quantity (Number &amp; Indicator Description)</b>
1	Stakeholder Meetings	321
2	Broadband Conferences	3
3	Staff Hires	0
4	Contract Executions	0
5	Governance Meetings	2
6	Education and Outreach	2,016
7	Subrecipient Agreement Executed	0
8	Phase 2 - Coverage	5
9	Phase 2 - Users and Their Operational Areas	4
10	Phase 2 - Capacity Planning	4
11	Phase 2 - Current Providers/Procurement	4
12	Phase 2 - State Plan Decision	2

**11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.**

Milestone 11.1: This is the estimated total number of stakeholders met at regularly scheduled events and several more informal gatherings (OR Broadband Advisory Cncl; APCO Regional; OR Emergency Management Assoc, USDA Rural Broadband Development; Tribal Economic Cluster Meeting; ATNI); ). 11.2: IWCE. 11.5 Regular quarterly meetings of the SIEC Broadband Committee and the SIEC full committee (the governing bodies). 11.6: estimated number of materials produced and distributed at meetings, emails where matl was distributed, and website hits. 11.8, 11.9, 11.10, 11.11: we submitted data to FirstNet for each of these milestone activities. We received PSAP CAD data from four more PSAPs, and have two remaining that we are still pursuing in order to have complete participation. 11.12: We are working on the constitutional required process, political required process and overlaying the role of the governance bodies and the legislative process. Next quarter we will continue outreach and targeted data collection efforts, as well as attending conferences. We are adding targeted outreach to each recognized tribe, utilities, other small PSE groups, and medical first responders such as ambulance companies. We are preparing for upcoming state consultation work such as participation on the QPP CTT, and reviewing the current PEIS for understanding of the state-federal relationship.

**11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.**  
 We submitted Phase 2 Modification package and are working on changes NTIA is requiring. We expect to continue some data collection this quarter, then expect to have Outreach, Data Collection, and Technical Review efforts conducted at an even pace in order to be able to continue activities through January 2018.

**11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.**

We are expending minimal resources and scaling back activities until our Phase 2 amendment is approved and the funds are released, as we are unable to incur debts we cannot fund.

**11d. Describe any success stories or best practices you have identified. Please be as specific as possible.**

Nothing new to report this quarter.

**12. Personnel**

**12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.**

The project is now fully staffed. We have not had a project coordinator since the spring of 2015, so that position was removed from the staffing table. We adjusted the Outreach Coordinator and Data Analyst FTE% based on actuals.

**12b. Staffing Table**

Job Title	FTE%	Project (s) Assigned	Change
Statewide interoperability Coordinator	60	SLIGP coordination (SPOC)	FTE functioning at 60%
Performance Manager	20	Consultant coordination	FTE functioning at 10%
Program Budget Manager	5	Grant and finance management	FTE functioning at 5%
Project Coordinator	0		FTE functioning at 0%
Outreach Coordinator	95	Outreach coordination	FTE functioning at 95%
Data Analyst	95	Outreach support and data analysis	FTE functioning at 95%

**13. Subcontracts (Vendors and/or Subrecipients)**

**13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.**

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
SAIC	Outreach & Education	Vendor	No	Yes	2/27/2014	4/30/2016	\$1,188,778 (incl \$248,575 in contingency)	N/A

**13b. Describe any challenges encountered with vendors and/or subrecipients.**

The contract may be extended to June, and may continue on a monthly or quarterly basis, which will primarily depend upon FirstNet's changing requirements and needs in the State Consultation process.

**14. Budget Worksheet**

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.  
 Only list matching funds that the Department of Commerce has already approved.  
 Matching funds of \$59,687.22 were removed this quarter due to insufficient documentation.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$620,964	\$344,581	\$965,545	\$334,343	\$126,384	\$460,727
b. Personnel Fringe Benefits	\$167,339	\$90,190	\$257,529	\$152,282	\$59,475	\$211,757
c. Travel	\$167,400	\$30,841	\$198,241	\$44,249	\$9,077	\$53,326
d. Equipment	\$0	\$0	\$0	\$0	\$0	\$0
e. Materials/Supplies	\$5,400	\$0	\$5,400	\$13,318	\$0	\$13,318
f. Subcontracts Total	\$1,187,345	\$0	\$1,187,345	\$506,592	\$20,085	\$526,677
g. Other	\$0	\$71,500	\$71,500	\$1,158	\$8,054	\$9,212
h. Indirect	\$0	\$0	\$0	\$0	\$0	\$0
i. Total Costs	\$2,148,448	\$537,112	\$2,685,560	\$1,051,942	\$223,075	\$1,275,018
j. % of Total	80%	20%	100%	83%	17%	100%

**15. Certification:** I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

**16a. Typed or printed name and title of Authorized Certifying Official:**

David Soloos, Statewide Interoperability Coordinator and SPOC

**16c. Telephone (area code, number, and extension)**

971-701-1071

**16d. Email Address:**

david.soloos@oregon.gov

**16b. Signature of Authorized Certifying Official:**



DAVID SOLOOS

**Date:**

4/29/2016