

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	39-10-513039
1. Recipient Name		State of Ohio, Department of Administrative Services, OIT		4. EIN:	
3. Street Address		30 E Broad St, 39th floor		6. Report Date (MM/DD/YYYY)	7/27/2017
5. City, State, Zip Code		Columbus, Ohio 43215		7. Reporting Period End Date: (MM/DD/YYYY)	6/30/2017
				8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)		7/1/2013	10b. End Date: (MM/DD/YYYY)	2/28/2018	
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
1	Stakeholders Engaged	180	Actual number of individuals reached via stakeholder meetings during the quarter		
2	Individuals Sent to Broadband Conferences	0	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter		
3	Staff Hired (Full-Time Equivalent)(FTE)	0	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)		
4	Contracts Executed	0	Actual number of contracts executed during the quarter		
5	Governance Meetings	1	Actual number of governance, subcommittee, or working group meetings held during the quarter		
6	Education and Outreach Materials Distributed	200	Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter		
7	Subrecipient Agreements Executed	0	Actual number of agreements executed during the quarter		
8	Phase 2 - Coverage	6	For each Phase 2 milestone category, please provide the status of the activity during the quarter: <ul style="list-style-type: none"> <li>• Stage 1 - Process Development</li> <li>• Stage 2 - Data Collection in Progress</li> <li>• Stage 3 - Collection Complete; Analyzing/Aggregating Data</li> <li>• Stage 4 - Data Submitted to FirstNet</li> <li>• Stage 5 - Continued/Iterative Data Collection</li> <li>• Stage 6 - Submitted Iterative Data to FirstNet</li> </ul>		
9	Phase 2 – Users and Their Operational Areas	6			
10	Phase 2 – Capacity Planning	6			
11	Phase 2 – Current Providers/Procurement	6			
12	Phase 2 – State Plan Decision	1			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					
<p>The Future Users Project conducted several county outreach sessions this quarter with a total of 180 stakeholders in attendance. There was 1 governance meeting this quarter but no FirstNet update was given. This meeting took place as Kelly Castle was leaving OhioFirst.Net and no replacement had been named. A replacement Project Manager was named to replace Kelly Castle however he has not yet started.</p>					
11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.					
<p></p>					

**11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.**

Time for the SWIC had not been entered for quarters 12-15. The Business Office was able to successfully code those hours to the Grant for this quarter. In a meeting with the State of Ohio Business Office it was concluded that we are on track to meet our match spending.

**11d. Describe any success stories or best practices you have identified. Please be as specific as possible.**

**12. Personnel**

**12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.**

**12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.**

Job Title	FTE%	Project (s) Assigned	Change
SWIC	0.33	Spends 30% of FTE on SLIGP activities	Continued
Grants Administrator	0.4	Spends 40% of FTE on SLIGP activities	Continued


**13. Subcontracts (Vendors and/or Subrecipients)**

**13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.**

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Keith Singleton	Website Development/Marketing Consultant	Vendor	N	Y	5/23/2014	6/30/2015	\$49,500.00	
TBD	Marketing and Promotion	Vendor	N	N			\$18,000.00	
ATST	Data Collection	Vendor	N	Y	8/1/2015	12/31/2018	\$623,040.00	
TBD	SCIP Consultant	Vendor	N	N			\$21,000.00	
TBD	MOU/MOA Consultant	Vendor	N	N			\$36,480.00	
CAI, Inc	Project Manager	Vendor	N	Y	9/30/2013	3/31/2018	\$423,335.00	
CAI, Inc	Outreach Coordinator	Vendor	N	Y	9/30/2013	3/31/2018	\$271,848.00	
Diversity Search Group	Budget Analyst	Vendor	N	Y	4/12/2014	3/31/2018	\$135,472.00	
ATST	Phase One	Vendor	Y	Y	11/12/2014	12/31/2018	\$660,000.00	
Sophisticated Systems	Future Users Project Outreach Consultants	Vendor	N	Y	6/1/2016	3/31/2018	\$331,500.00	

**13b. Describe any challenges encountered with vendors and/or subrecipients.**

none

<b>14. Budget Worksheet</b>						
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.						
Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$0.00	\$282,910.00	\$282,910.00		\$61,878.00	\$61,878.00
b. Personnel Fringe Benefits	\$0.00	\$112,952.00	\$112,952.00		\$41,405.00	\$41,405.00
c. Travel	\$180,240.00	\$107,643.00	\$287,883.00	\$42,052.00		\$42,052.00
d. Equipment	\$0.00	\$0.00	\$0.00			\$0.00
e. Materials/Supplies	\$50,250.00	\$48,294.00	\$98,544.00	\$30,270.00	\$30,949.00	\$61,219.00
f. Subcontracts Total	\$3,027,719.00	\$0.00	\$3,027,719.00	\$2,007,909.00		\$2,007,909.00
g. Other	\$380,481.00	\$357,875.00	\$738,356.00	\$118,381.00	\$601,365.00	\$719,746.00
h. Indirect	\$0.00	\$0.00	\$0.00			\$0.00
i. Total Costs	\$3,638,690.00	\$909,674.00	\$4,548,364.00	\$2,198,612.00	\$735,597.00	\$2,934,209.00
j. % of Total	80%	20%	100%	75%	25%	100%
<b>15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.</b>						
<b>16a. Typed or printed name and title of Authorized Certifying Official:</b>				<b>16c. Telephone (area code, number, and extension)</b>		614-466-2257
Richard Schmahl, MARCS Program Director, SWIC, SPOC				<b>16d. Email Address:</b>		<a href="mailto:richard.schmahl@das.ohio.gov">richard.schmahl@das.ohio.gov</a>
<b>16b. Signature of Authorized Certifying Official:</b>						
 7-27-17						