

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	33-10-S13033
1. Recipient Name				4. EIN:	02-6000618
3. Street Address				6. Report Date (MM/DD/YYYY)	7/10/2017
5. City, State, Zip Code				7. Reporting Period End Date: (MM/DD/YYYY)	6/30/2017
				8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	9/1/2003	10b. End Date: (MM/DD/YYYY)	2/28/2018		
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
1	Stakeholders Engaged	467	Actual number of individuals reached via stakeholder meetings during the quarter		
2	Individuals Sent to Broadband Conferences	5	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter		
3	Staff Hired (Full-Time Equivalent)(FTE)	0	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)		
4	Contracts Executed	0	Actual number of contracts executed during the quarter		
5	Governance Meetings	8	Actual number of governance, subcommittee, or working group meetings held during the quarter		
6	Education and Outreach Materials Distributed	0	Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter		
7	Subrecipient Agreements Executed	0	Actual number of agreements executed during the quarter		
8	Phase 2 - Coverage	4	For each Phase 2 milestone category, please provide the status of the activity during the quarter: <ul style="list-style-type: none"> <li>• Stage 1 - Process Development</li> <li>• Stage 2 - Data Collection in Progress</li> <li>• Stage 3 - Collection Complete; Analyzing/Aggregating Data</li> <li>• Stage 4 - Data Submitted to FirstNet</li> <li>• Stage 5 - Continued/Iterative Data Collection</li> <li>• Stage 6 - Submitted Iterative Data to FirstNet</li> </ul>		
9	Phase 2 – Users and Their Operational Areas	4			
10	Phase 2 – Capacity Planning	4			
11	Phase 2 – Current Providers/Procurement	4			
12	Phase 2 – State Plan Decision	2			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					
<p>The SIEC continues to meet on a quarterly basis with the last meeting taking place on may 12th, 2017 The next scheduled SIEC Meeting will take place on July 28th, 2017. The SIEC Working Groups continue to meet mostly on a monthly basis, or whenever issues develop that require their attention. Meetings surrounding expected FirstNet deployment have included in the last quarter meetings with the New Hampshire Attorney's Office, The Governor's Office, and communities throughout New Hampshire that have a direct interest in broadband expansion. As FirstNet and AT&amp;T continues to design and describe their intended national core network, AT&amp;T continues to meet with New Hampshire representatives. AT&amp;T hierarchy specifically met with myself and Governor Sununu on May 30th, 2017.</p>					
11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.					
No changes are expected.					
11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.					
New Hampshire is looking forward to our continued association with NTIA and will continue our conversation regarding NTIA 2.0.					

**11d. Describe any success stories or best practices you have identified. Please be as specific as possible.**

New Hampshire has completed in the second quarter of 2017 a host of interoperability initiatives that will better serve first responders throughout the State. Whether through training and education, or through on-site presentations regarding FirstNet, New Hampshire continues an ambitious schedule regarding outreach to communities throughout New Hampshire. Since the award to AT&T by FirstNet to develop its core network, communities throughout New Hampshire have expressed their interest in broadband expansion and increased communications capability for their first responders. Unfortunately the SPOC Conference in Dallas, Texas conflicts (June 8th, 2017) with the New Hampshire Homeland Security Emergency Management Expo which provides our greatest audience to address FirstNet initiatives in New Hampshire. Much work has been accomplished to ready our first responder community to the anticipated draft State Plan that will be provided by FirstNet and AT&T, we believe, by the middle of June 2017. The FirstNet.Data Communications Working Group is well prepared to analyze the plan and make comments should they be required to better represent New Hampshire's interest in a statewide application to FirstNet.

**12. Personnel**

**12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.**

**12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.**

Job Title	FTE%	Project (s) Assigned	Change
SWIC	0.65	Management and coordination of grant project activities	
Program Specialist IV	0.01	Financial Tracking and Reporting	
Informational Representative	0.5	Web development, social media outreach programs, newsletters, general SPOC support	

**13. Subcontracts (Vendors and/or Subrecipients)**

**13a. Subcontracts Table - Include all subcontracts. The totals from this table must equal the "Subcontracts Total" in Question 14f.**

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Data Collection Activities	Consulting Services	Mission Critical Partners	Y	Y	2/10/2005	6/30/2016	\$192,898.00	\$0.00

**13b. Describe any challenges encountered with vendors and/or subrecipients.**

None at this time

**14. Budget Worksheet**

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$264,038.00	\$201,776.00	\$465,814.00	\$19,012.96	\$183,483.49	\$202,496.45
b. Personnel Fringe Benefits	\$106,347.00	\$15,812.00	\$122,159.00	\$1,567.80	\$14,439.01	\$16,006.81
c. Travel	\$59,460.00	\$1,035.00	\$60,495.00	\$15,961.57	\$406.45	\$16,368.02
d. Equipment			\$0.00			\$0.00
e. Materials/Supplies	\$8,943.00	\$1,350.00	\$10,293.00	\$1,416.73		\$1,416.73
f. Subcontracts Total	\$360,630.00		\$360,630.00	\$192,898.00		\$192,898.00
g. Other	\$21,280.00		\$21,280.00	\$3,972.69		\$3,972.69
h. Indirect	\$59,189.00		\$59,189.00	\$3,873.62		\$3,873.62
i. Total Costs	\$879,887.00	\$219,973.00	\$1,099,860.00	\$238,703.37	\$198,328.95	\$437,032.32
j. % of Total	80%	20%	100%	55%	45%	100%

**15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.**

**16a. Typed or printed name and title of Authorized Certifying Official:**

Pamela Urban-Morin, Grant Administrator

**16c. Telephone (area code, number, and extension)**

603-271-7663

**16b. Signature of Authorized Certifying Official:**

*Pamela Urban-Morin*

**16d. Email Address:**

[Pamela.Urban-Morin@dos.nh.gov](mailto:Pamela.Urban-Morin@dos.nh.gov)

**Date:**

7/10/2017