

U.S. Department of Commerce Performance Progress Report		2. Award or Grant Number 29-10-S13029			
		4. EIN 44-6000987			
1. Recipient Name Missouri Department of Public Safety		6. Report Date (MM/DD/YYYY) 07/30/2014			
3. Street Address 1101 Riverside Drive, Lewis and Clark Building, 4fth Floor		7. Reporting Period End Date: 6/30/2014			
5. City, State, Zip Code Jefferson City, MO 65102		8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		9. Report Frequency <input type="checkbox"/> Quarterly <input checked="" type="checkbox"/> Quarterly	
10a. Project/Grant Period Start Date: (07/01/2013)	10b. End Date: (06/30/2016)				
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	502			
2	Training Sessions	N/A			
3	Broadband Conferences	3			
4	Staff Hires	0			
5	Contract Executions	1			
6	Statutory or Regulatory Changes	N/A			
7	Governance Meetings	1			
8	Education and Outreach materials	2008			
9	Sub recipient Agreements Executed	N/A			
10	Phase II Activities	TBD			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information. Milestone 1 – SLIGP Education and Outreach Meeting 1 of 5 Summary – Successes, Challenges, Mitigation of Challenges 1. Meeting organization The Missouri Department of Public Safety partnered with the Missouri Association of Councils of Governments (MACOG), a statewide association of regional local government organizations, to deliver education and outreach information about FirstNet. MACOG was selected as a partner because of their geographic representation throughout the state; their ability to make contact with the desired stakeholders through an already established network; and, their ability to provide suitable meeting space and connectivity. A series of five meetings to be held in 19 different locations throughout the state (1 meeting per quarter / location through June 30, 2015) was scheduled, and the first round of SLIGP outreach meetings was completed on June 4, 2014. (See attached map of locations) 2. Attendees Attendees were primarily public safety stakeholders, but there were also representatives from utility companies, wireless / broadband vendors, local government					

officials, other state SLIGP members, and media representatives. The average attendance for the 19 meetings was 26, and the total attendance reported was 502 (*Green Hills RPC has not submitted and their attendance was estimated until reported*). Attendance was consistent across the 19 meetings with slightly higher numbers in the metropolitan areas as was expected. Outreach staff found the interest level to be higher in those areas that were familiar with / current users of wireless broadband, primarily in the metropolitan areas of the state. The solid attendance in outstate Missouri was remarkable because wireless broadband is not in use by public safety in those areas or not available, and those first responders are primarily volunteers. (See charts of attendees).

3. Meeting content / attendee feedback

In addition to background information on how FirstNet became law, who is going to operate FirstNet, and what the network will deliver in terms of priority access, coverage and reliability; attendees were given a detailed overview of how wireless broadband could be used by their agency or public safety discipline, both in their daily operations and in a disaster or other large event they were involved in. The feedback seemed to be evenly divided between metro vs. rural, with the metropolitan agencies interested in when the network would be available and the rural agencies more interested in the cost of service and devices. The interest of the rural / volunteer attendees was seen to diminish as the presenters were unable to provide detailed information about the network related to service cost and device specifics for use on the network.

Planned Major Events for this upcoming quarter:

- MO DPS/MACOG Meeting “2” in all 19 RPCs focusing on data collection related to criteria necessary for the FirstNet state consultation package.
- Submit state consultation package to FirstNet
- SCIP Update meeting 1 of 12
- SIEC Meeting (SCIP update progress report, Public Safety Broadband Committee progress report)
- Begin development of MOA for sharing public/private infrastructure with FirstNet
- Outreach meeting with public/private infrastructure owners/stakeholders
- Missouri Emergency Communications Conference – conference has a focus on FirstNet Public Safety Broadband Network

4. Other Activities

- During this quarter, we have continued to develop our public safety stakeholder database (urban, rural by discipline) containing agency information and points of contact, and have continued to develop and update our internal SharePoint site to track milestones and workflow for SLIGP, and to manage documents and content associated with the program.
- Orders for supplies for the education and outreach activities were placed with materials scheduled to arrive prior to the first round of quarterly meetings.
- The State Point of Contact (SPOC) has participated in the regional and quarterly SPOC webinars to maintain awareness of activities at both the national level and in bordering states.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

A grant modification will be submitted in the next quarter along with a modified Baseline Report to support the requested modification. The State of Missouri will meet match requirements as noted in the approved budget during the life cycle of the grant.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

Most of our work this quarter focused on conducting our first round of education and outreach meetings.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

Our internal SharePoint site for SLIGP keeps accurate and thorough records of activities. The SharePoint shares documents and forms associated with the program. We are also using SharePoint to coordinate a master project calendar to plan and prepare for upcoming meetings and to track documentation associated with each.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

The project is fully staffed.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
Director/SWIC	0.5	Provide oversight and coordination for the SLIGP project	Continue Work on SLIGP
Assistant Director	0.5	Provide technical support and oversight to the SLIGP project	Continue Work on SLIGP
Project Manager	1.0	Responsible for accomplishing objectives by planning and evaluating project activities	Continue Work on SLIGP
Assistant Project Manager	1.0	Coordinate project activities to ensure cost, schedule, and quality standards are met	Continue Work on SLIGP
Project Specialist	1.0	Provide project management support to deliver projects within budget and deadlines	Continue Work on SLIGP
Project Specialist (Assistant)	1.0	Provide project management support to deliver projects within budget and deadlines	Continue Work on SLIGP
Education/Outreach Coordinator	1.0	Responsible for coordination and implementation of public safety broadband program	Started Work on SLIGP
Grant Specialist	1.0	Administers the grant life cycle process and coordinates implementation with the SWIC	Continue Work on SLIGP
Part-time Attorney	0.25	Responsible for negotiating, writing, and executing agreements and contracts	Continue Work on SLIGP
Part-time Office Support	0.5	Administrative support for the public safety broadband initiative	Continue Work on SLIGP

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13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
MACOG	Regional Stakeholder Meetings	Contract	Y	Y	1/1/14	6/30/15	\$285,000	\$0	
TBD	Phase II Support	Contract	N	N	TBD	TBD	\$537,042	\$120,796	

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13b. Describe any challenges encountered with vendors and/or subrecipients.

No challenges encountered.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
 Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	1,055,088	263,772	1,318,860	299,089	9,189	308,278
b. Personnel Fringe Benefits	369,281	92,320	461,601	112,808	3,654	116,462
c. Travel	231,140	0	231,140	14,169	0	14,169
d. Equipment	0	0	0	0	0	0
e. Materials/Supplies	0	142,500	142,500	0	35,084	35,084
f. Subcontracts Total	822,042	120,796	942,838	0	0	0
g. Other	0	0	0	0	0	0
h. Total Costs	2,477,551	619,388	3,096,939	426,066	47,927	473,993
i. % of Total	80%	20%	100%	90%	10%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official

Bruce Clemonds, Administrator

16c. Telephone (area code, number, and extension)

573-522-6125

16d. Email Address

Bruce.clemonds@dps.mo.gov

16b. Signature of Authorized Certifying Official



16e. Date Report Submitted (month, day, year)

July 30, 2014

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.