

U.S. Department of Commerce		2. Award or Grant Number: 23-10-S13023N	
Performance Progress Report		4. EIN: 01-6000001	
1. Recipient Name: State of Maine – ConnectME Authority		6. Report Date: 4/29/2016	
3. Street Address: 78 State House Station		7. Reporting Period End Date: 3/30/2016	
5. City, State, Zip Code: Augusta, ME, 04333-0078		8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9. Report Frequency <input checked="" type="checkbox"/> Quarterly
10a. Project/Grant Period Start Date: 01/01/2014	10b. End Date: 08/31/2018		

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	408	0	0	0
2	Broadband Conferences	10			
3	Staff Hires (FTEs)	0	0	0	0
4	Contract Executions	0			
5	Governance Meetings	0	0	0	0
6	Education and Outreach Materials	3711	0	0	0
7	Sub recipient Agreement Executed	0	0	0	0
8	Phase 2 – Coverage	Stage 5	0	0	0
9	Phase 2 – Users and Their Operational Areas	Stage 5			
10	Phase 2 – Capacity Planning	Stage 2			
11	Phase 2 – Current Providers/Procurement	Stage 2			
12	Phase 2 – State Plan Decision	Stage 2			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

Education and outreach at the following were conducted this quarter: ME NENA - FN ME data presentation, County Emergency Planning Committee presentation, Androscoggin Chemical Spill Event Preparation, Broadband Planning session with county, Penobscot County Emergency Planning Committee presentation, 2nd Annual Broadband Day - Hall of Flags, Broadband meeting FN presentation, Androscoggin Chemical Spill Event, Maine Chief of Police Association 2015 Winter Meeting & Vendor Show, Northeastern Maine Regional Healthcare Coalition Meeting, Med Comm / LifeFlight meeting, 2016 FN SPOC meeting, JEMs - EMS Today conference floor, Northeastern Maine Regional Healthcare

Coalition Meeting, MASAR meeting FN ME presentation, 700 Mhz meeting, 911 Advisory Meeting, Data collection update to ConnectME Board members, IWCE Conference, Maine Sheriff's Association Conference, Connect ME Authority Meeting - FN data update, Husson Law Enforcement career fair.

The next MICC governance meeting is confirmed for May 25th, discussions for a New England regional meetings and other events are also being planned for the coming quarter.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the
 None at this time. "Phase 2" budget amendments were approved for the grant.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

Education and outreach is ongoing. State plan and Governor communication planning are in process; an executive meeting was held to update all avenues to the governor's office for transparency.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

The FirstNetME team has continued to use the created logo and several marketing materials for handouts and booth setups at events. Social media, along with the project website are used to alert, inform and ensure communication to all stakeholder groups. Updates to the layout and messaging continues to be reviewed.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

NA

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
Program Director, ConnectME Authority	.6	Initiated (no reported hours per the quarterly report)	None

Add Row

Remove Row

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
Tilson	FirstNet SLIGP Phases 1-2	Vendor	Y	Y (contracted executed during Q6 reporting period)	10/01/2014	08/31/2018	\$744,815	\$0	

Add Row

Remove Row

13b. Describe any challenges encountered with vendors and/or subrecipients.

NA

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
 Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	194,700	44,745	239,445	99,655	35,561	135,216
b. Personnel Fringe Benefits	61,950	0	61,950	23,361	0	23,361
c. Travel	44,440	33,586	78,026	14,986	2,947	17,933
d. Equipment	0	0	0	0	0	0
e. Materials/Supplies	0	0	0	0	0	0
f. Subcontracts Total	744,814	0	744,814	561,241	0	561,241
g. Other	0	182,477	182,477	0	1,252	1,252
h. Indirect	0	0	0	0	0	0
i. Total Costs	1,045,904	260,808	1,306,712	699,243	39,760	739,003
j. % of Total	80%	20%	100%	95%	5%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official
 Lisa Leahy, Associate Executive Director, ConnectME Authority

16c. Telephone (area code, number, and extension)
 207-592-0668

16d. Email Address
Lisa.leahy@maine.gov

16b. Signature of Authorized Certifying Official



16e. Date Report Submitted (month, day, year)

April 29, 2016

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.