

<b>U.S. Department of Commerce</b>		<b>2. Award or Grant Number: 21-10-S13021</b>			
<b>Performance Progress Report</b>		<b>4. EIN:</b>			
<b>1. Recipient Name: Commonwealth of Kentucky</b>		<b>6. Report Date 6/30/2014</b>			
<b>3. Street Address: 702 Capital Avenue Room 195</b>		<b>7. Reporting Period End Date: 06/30/2014</b>			
<b>5. City, State, Zip Code Frankfort, KY 40601</b>		<b>8. Final Report</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		<b>9. Report Frequency</b> <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Quarterly	
<b>10a. Project/Grant Period Start Date: (07/01/2013)</b>	<b>10b. End Date: (06/30/2016)</b>				
<b>11. List the individual projects in your approved Project Plan</b>					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	306			
2	Broadband Conferences	1			
3	Staff Hires (FTE)	0			
4	Contract Execution	0			
5	Governance Meetings	2			
6	Education and Outreach Materials	300 packets			
<b>11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.</b>					
<p>Milestone activities: This quarter KY has completed the 1<sup>st</sup> outreach &amp; education training at seven different locations throughout Kentucky. We developed the outreach team with our consultant group Baker &amp; Associates. Baker &amp; KSP developed a new KY FirstNet website that is being used to schedule the training and inform the users about firstNet. The website also allows the stakeholders and others that may have an interest provide feedback. The OEC workshop was completed April 2<sup>nd</sup>. The KY SPOC attended the FirstNet conferences in June, in Colorado. Smaller meetings are being requested by the users and the KY team is working with the small user group's one on one.</p>					
<b>11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.</b>					
We don't anticipate any changes at this time.					
<b>11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.</b>					
KY FirstNet website up and working to provide training and updated information out the the stakeholders/users. Website link <a href="https://www.kyfirstnet.com/">https://www.kyfirstnet.com/</a> Baker & Associates have developed and continue to maintain the KY FirstNet website as well as developed the outreach training material with assistance and approval from the KY team. The first outreach & education sessions were completed in May. KY invited all of the surrounding states to attend and several states did attend at least on session. KY worked on the state consultation package this quarter and it will be submitted, for review, in early July.					

**11d. Describe any success stories or best practices you have identified. Please be as specific as possible.** In this quarter The KY FirstNet team completed the first part of the Outreach & Education training. The KY FirstNet team scheduled training at seven different sites covering the state and reached out to over 300 potential users face to face. The KY FirstNet website was used to schedule training, disseminate information about the training, send FirstNet updates out to the stakeholders & users and for feedback from the users to the FirstNet team. KY invited all of the surrounding state SPOCS or designees to attend our outreach classes and several states accepted and attended the training.

**12. Personnel**

**12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.**

No staff increases this quarter.

**12b. Staffing Table**

Job Title	FTE %	Project(s) Assigned	Change
SWIC	75%	Provide oversight of the SLIGP project	No change
Staff Member	100%	Provide administrative support	No change
Staff Member	100%	Provide Project Support	No change

Add Row

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**13. Subcontracts (Vendors and/or Subrecipients)**

**13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.**

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
Michael Baker & Associates	Website Development	Vendor	N	y	2/20/14	6/30/16	\$225,000		
Michael Baker & Associates	Data Collection	Vendor	N	y	2/20/14	6/30/16	\$500,000		
Michael Baker & Associates	Outreach & Education Consulting	Vendor	N	y	2/20/14	6/30/16	\$543,750		

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**13b. Describe any challenges encountered with vendors and/or subrecipients.**

No issues—Baker & Associates have worked with the KY FirstNet team to develop a KY website and work with the team on Outreach & Education.



**14. Budget Worksheet**

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.  
 Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	\$112,500.00	\$318,840.00	\$431,340.00	\$33,518.50	\$85,945.02	\$119,463.52
b. Personnel Fringe Benefits	\$54,000.00	\$144,000.00	\$198,000.00	\$5,789.12	\$25,803.49	\$31,592.61
c. Travel	\$165,000.00	\$0.00	\$165,000.00	\$14,120.36	\$0.00	\$14,120.36
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$7,048.00	\$297.00	\$7,345.00	\$0.00	\$0.00	\$0.00
f. Subcontracts Total	\$1,268,750.00	\$0.00	\$1,268,750.00	\$197,762.56	\$0.00	\$197,762.56
g. Other	\$245,250.00	\$0.00	\$245,250.00	\$80.00	\$0.00	\$80.00
h. Total Costs	\$1,852,548.00	\$463,137.00	\$2,315,685.00	\$251,270.54	\$111,748.51	\$363,019.05
i. % of Total	80%	20%	100%	69%	31%	100%

**15. Certification:** I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

**16a. Typed or printed name and title of Authorized Certifying Official:**

Derek Nesselrode

**16c. Telephone (area code, number, and extension)**

(502) 782-2064

**16d. Email Address**

derek.nesselrode@ky.gov

**16b. Signature of Authorized Certifying Official**

**16e. Date Report Submitted (month, day, year)**

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.

