

U.S. Department of Commerce Performance Progress Report		2. Award or Grant Number 18-10-S13018
1. Recipient Name INDIANA INTEGRATED PUBLIC SAFETY COMMISSION		4. EIN 35-6000158
3. Street Address 100 N SENATE AVENUE, IGC-N825		6. Report Date (MM/DD/YYYY) 10-30-2015
5. City, State, Zip Code INDIANAPOLIS, IN 46204-2213		7. Reporting Period End Date: 09-30-2015
		8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
		9. Report Frequency <input checked="" type="checkbox"/> Quarterly
10a. Project/Grant Period Start Date: (09/01/2013)	10b. End Date: (02/28/2018)	

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	13 meetings/1920 attendees			
2	Broadband Conferences	2			
3	Staff Hires	0			
4	Contract Executions	1			
5	Governance Meetings	4			
6	Education and Outreach Materials	700			
7	Subrecipient Agreements Executed	NA			
8	Phase 2 - Coverage	Stage 1, 2, 3, and 4			
9	Phase 2 - Users and their Operational Areas	Stage 1, 2, 3, and 4			
10	Phase 2 - Capacity Planning	Stage 1, 2, 3, and 4			
11	Phase 2 -Current Providers/Procurement	NA			
12	Phase 2 - State Plan Decision	NA			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

Milestone Activities

1. Stakeholder Meetings – Indiana FirstNet staff also purchased booth space at several association conferences for stakeholder outreach:
 - Indiana Sheriff’s Association (170 attendees)
 - Indiana Association of Counties (600 attendees)
 - Indiana Association of Cities and Towns (1000+ attendees)
2. Broadband Conferences – Steve Skinner and Sally Fay attended the FEMA Region 5 meeting in Lansing, Michigan.
3. Staff Hires – None
4. Contract Executions – The contact for a vendor to conduct Focus Groups and compile preliminary data in preparation for our Initial Consultation meeting was signed and executed on July 8, 2015.

5. Governance Meetings – Four governance meetings were held in this reporting period. The Integrated Public Safety Commission (IPSC) and Statewide Interoperability Executive Committee (SIEC) both held quarterly meetings on September 15. Two SIEC monthly conference calls were also held. FirstNet/broadband updates and activity details were provided to commissioners/representatives at all meetings.
6. Other Activities
 - Indiana held its Initial Consultation Meeting with FirstNet on August 26, 2015. 54 key stakeholders were in attendance
 - Indiana held Focus Groups to gather information for the Initial Data Collection submission.
 - North Region Focus Group – 38 participants from 29 jurisdictions
 - South Region Focus Group – 17 participants from 14 jurisdictions
 - Central Region Focus Group – 30 participants from 22 jurisdictions
 - State Agency Focus Group – 6 participants from 6 agencies
 - Indiana submitted its initial data collection package as requested
 - Project staff continues to meet weekly to discuss broadband issues, strategy and logistics. The two chairs of the Indiana Broadband Working Group (Indiana Department of Homeland Security Executive Director David Kane and Indiana Chief Information Officer Paul Baltzell) attend these meetings at least once a month, along with other key FirstNet interested parties.
7. Project Team attended all NCSWIC and FirstNet/NTIA webinars and participated in the SPOC calls.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.
 Our South Field Coordinator accepted a job back in his home county, and our North Field Coordinator has moved to a new position within our agency. These transitions were unexpected and will impact outreach efforts. We have hired a new Field Coordinator for the south region, who will begin work on November 9. We have posted the north region position and hope to hire a replacement to start by the new year.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.
 Our South Field Coordinator accepted a job back in his home county, and our North Field Coordinator has moved to a new position within our agency. These transitions were unexpected and will impact outreach efforts. We have hired a new Field Coordinator for the south region, who will begin work on November 9. We have posted the north region position and hope to hire a replacement to start by the new year..

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
Executive Director	.15	FirstNet Single Point of Contact	
Statewide Interoperability Coordinator (SWIC)	.5	Provides project oversight	
Communications Director	.5	Directs outreach program and oversee grant reporting	

Comptroller	.05	Supports budgetary and financial requirements, including grants and RFPs	
Operations Manager	.05	Provides operational support	
Logistics Manager	.05	Provides technical guidance (SME)	
Field Coordinator	.5	Provides outreach/education	
Field Coordinator	.5	Provides outreach/education	
Administrative Assistant	.05	Provides administrative support for governance meetings and other project requirements	
Clerk	.045	Provides clerical support	
Co-chair of Exec Comm (IN DHS Dir)	.05	Provides Governance	
Co-chair of Exec Comm (CIO)	.05	Provides Governance	
Gov's Ofc Public Safety Counselor	.00	Provides Governance	Not charging to grant
GIS Coordinator	.07		Started on SLIGP

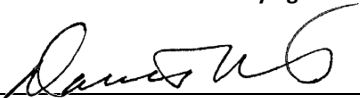
13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
Professional Conventions and Meetings. Inc. (ProCaM)	Conference Planner	Vendor	N	Y	09/01/2014	08/31/2015	24,000	0	NA
Michael Baker Intl.	Vendor for Focus Groups	Vendor	Y	Y	07/08/2015	TBD	89,800	0	NA
TBD	Asset Survey	Vendor	Y	N	TBD	TBD	529,000	0	NA
TBD	Data Collection/Alignment	Vendor	Y	N	TBD	TBD	1,369,375	0	NA

13b. Describe any challenges encountered with vendors and/or subrecipients.

We underbudgeted the Conference Planner expenses. Actual expenses will be approximately \$24,000, not the \$7,650 budgeted amount.

14. Budget Worksheet						
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	0.00	454,005.00	454,005.00	0.00	160,836.42	160,836.42
b. Personnel Fringe Benefits	0.00	127,121.00	127,121.00	0.00	45,034.19	45,034.19
c. Travel	328,959.00	0.00	328,959.00	16,050.18	0.00	16,050.18
d. Equipment	0.00	0.00	0.00	0.00	0.00	0.00
e. Materials/Supplies	0.00	0.00	0.00	0.00	0.00	0.00
f. Subcontracts Total	1,906,025.00	0.00	1,906,025.00	16,440.16	0.00	16,440.16
g. Other	119,520.00	7,500.00	127,020.00	40,470.63	0.00	40,470.63
h. Total Costs	2,354,504.00	588,626.00	2,943,130.00	72,960.97	205,870.61	278,831.58
i. % of Total	80%	20%	100%	26%	74%	100%
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.						
16a. Typed or printed name and title of Authorized Certifying Official David W. Vice Executive Director, Indiana Integrated Public Safety Commission State Point of Contact				16c. Telephone (area code, number, and extension) 317-232-8993		
				16d. Email Address dvice@ipsc.in.gov		
16b. Signature of Authorized Certifying Official 				16e. Date Report Submitted (month, day, year) 10/30/2015 11/09/2015 Revised		

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.