

U.S. Department of Commerce Performance Progress Report			2. Award or Grant Number:	18-10-S13018
1. Recipient Name			4. EIN:	35-6000158
Indiana Integrated Public Safety Commission			6. Report Date (MM/DD/YYYY)	7/27/2017
3. Street Address			7. Reporting Period End Date: (MM/DD/YYYY)	6/30/2017
100 N. Senate Ave., Room N825			8. Final Report Yes <input type="checkbox"/> No <input type="checkbox"/>	
5. City, State, Zip Code			9. Report Frequency Quarterly <input checked="" type="checkbox"/>	
Indianapolis, IN 46204-2213				
10a. Project/Grant Period				
Start Date: (MM/DD/YYYY)	9/1/2013	10b. End Date: (MM/DD/YYYY)	3/31/2018 02/28/2018	
11. List the individual projects in your approved Project Plan				
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)		
1	Stakeholders Engaged	1,547	Actual number of individuals reached via stakeholder meetings during the quarter	
2	Individuals Sent to Broadband Conferences	5	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter	
3	Staff Hired (Full-Time Equivalent)(FTE)	0	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)	
4	Contracts Executed	0	Actual number of contracts executed during the quarter	
5	Governance Meetings	7	Actual number of governance, subcommittee, or working group meetings held during the quarter	
6	Education and Outreach Materials Distributed	49,359	Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter	
7	Subrecipient Agreements Executed	NA	Actual number of agreements executed during the quarter	
8	Phase 2 - Coverage	Stage 6		
9	Phase 2 - Users and Their Operational Areas	Stage 6	For each Phase 2 milestone category, please provide the status of the activity during the quarter: • Stage 1 - Process Development • Stage 2 - Data Collection in Progress • Stage 3 - Collection Complete; Analyzing/Aggregating Data • Stage 4 - Data Submitted to FirstNet • Stage 5 - Continued/Iterative Data Collection • Stage 6 - Submitted Iterative Data to FirstNet	
10	Phase 2 - Capacity Planning	Stage 6		
11	Phase 2 - Current Providers/Procurement	NA		
12	Phase 2 - State Plan Decision	NA		

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

I. Stakeholder Meetings – Project team members attended 37 stakeholder meetings (1,549 attendees) this quarter, including 11 District Planning Council (DPC) meetings, 1 Regional Seminar presentation, 2 District Input Meetings, 16 Workgroup Meetings and hosted the Indiana FirstNet Statewide Conference. Also, presented at 6 association conferences for stakeholder outreach:

- 2017 Indiana APCO/NENA Conference
- Indiana Exchange Carrier Association
- Indiana Broadband and Technology Association Convention
- Indiana Volunteer Firefighter’s Convention
- Indiana Sheriffs Association Workgroups
- Indiana EMS Association

2. Broadband Conferences – SLIGP funds were used to send 4 individuals to the National State Plan Kickoff meeting in Dallas, Texas and 1 individual to the Public Safety Communications Research Division (PSCR) Public Safety Broadband Stakeholder Meeting in San Antonio, TX

3. Staff Hired (FTE) – None

4. Contract Executions – None

5. Governance Meetings – Seven governance meetings were held in this reporting period. The Integrated Public Safety Commission (IPSC) met on June 20, 2017. The Statewide Interoperability Executive Committee (SIEC) held three monthly conference calls on April 18, May 16 and June 20, 2017. The Indiana Broadband Executive Committee (FirstNet Co-Chairs/Key Players) held monthly meetings on April 17, May 15 and June 19, 2017. FirstNet/ broadband updates and activity details were provided at all meetings.

6. Education and Outreach Materials Distributed – 49,359 materials were distributed for outreach and education: Indiana FirstNet monthly newsletters, Indiana FirstNet statewide conference information and FirstNet Draft State Plan Information. Indiana FirstNet Facebook had 17,564 views during the quarter and Indiana FirstNet Twitter had 16,507 Twitter views.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

N/A

11c. Provide any other information that would be useful to NTIA as it assesses this project’s progress.

None.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project’s time line and when the project will be fully staffed.

Indiana Governor Mike Pence instituted a "recalibration" effort (i.e. hiring freeze) in February 2016, which put a halt to our imminent plan to hire an Outreach Coordinator for the Northern half of the state. IPSC staff is filling in the gap to ensure regular attendance at meetings continues.

12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
Executive Director	0.15	FirstNet Single Point of Contact	
Statewide Interoperability Coordinator (SWIC)	0.50	Provides project oversight	
Communications Director	0.50	Directs outreach program and oversee grant reporting	
Comptroller	0.15	Supports budgetary and financial requirements, including grants and RFPs	
Operations Manager	0.05	Provides operational support	
Logistics Manager	0.05	Provides technical guidance (SME)	
Field Coordinator	0.50	Provides outreach/education	
Field Coordinator	0.50	Provides outreach/education	
Administrative Assistant	0.05	Provides administrative support for governance meetings and other project requirements	
Clerk	0.045	Provides clerical support	
Co-chair of Exec Comm (IN DHS Dir)	0.05	Provides Governance	
Co-chair of Exec Comm (CIO)	0.05	Provides Governance	
Gov’s Ofc Public Safety Counselor	0.000	Provides Governance	
GIS Coordinator	0.07	Provides technical guidance (SME)	

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
ProCaM Inc.	Conference Planner	vendor	N	Y	9/1/2014	8/31/2017	\$16,320.00	\$0.00
Michael Baker Internati (via Guidesoft)	focus group convener; data collection	vendor	Y	Y	7/8/2015	12/8/2015	\$89,000.00	\$0.00
Crowe Horwath LLP	project management	vendor	Y	Y	7/12/2016	5/31/2018	\$1,799,755.00	\$0.00

13b. Describe any challenges encountered with vendors and/or subrecipients.

14. Budget Worksheet

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Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$0.00	\$459,864.00	\$459,864.00	\$0.00	\$340,185.07	\$340,185.07
b. Personnel Fringe Benefits	\$0.00	\$128,762.00	\$128,762.00	\$0.00	\$95,257.41	\$95,257.41
c. Travel	\$343,354.00	\$0.00	\$343,354.00	\$37,863.41	\$0.00	\$37,863.41
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$4,800.00	\$0.00	\$4,800.00	\$1,298.77	\$0.00	\$1,298.77
f. Subcontracts Total	\$1,930,850.00	\$0.00	\$1,930,850.00	\$897,829.35	\$0.00	\$897,829.35
g. Other	\$75,500.00	\$0.00	\$75,500.00	\$46,322.51	\$0.00	\$46,322.51
h. Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
i. Total Costs	\$2,354,504.00	\$588,626.00	\$2,943,130.00	\$983,314.04	\$435,442.48	\$1,418,756.52
j. % of Total	80%	20%	100%	69%	31%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:

David W. Vice, Executive Director
Indiana Integrated Public Safety Commission
FirstNet SPOC

16c. Telephone (area code, number, and extension)

317-232-8993

16b. Signature of Authorized Certifying Official:

16d. Email Address:

dvice@ipsc.in.gov

Date:

7-27-17

7/27/2017

