

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	17-10-513017
1. Recipient Name		Illinois Emergency Management Agency		4. EIN:	73-1641239
3. Street Address		2200 S Dirksen Parkway		6. Report Date (MM/DD/YYYY)	1/15/2018
5. City, State, Zip Code		Springfield IL 62703-4528		7. Reporting Period End Date: (MM/DD/YYYY)	12/31/2017
				8. Final Report	9. Report Frequency
				Yes <input type="checkbox"/>	Quarterly <input checked="" type="checkbox"/>
				No <input checked="" type="checkbox"/>	
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	9/1/2013	10b. End Date: (MM/DD/YYYY)	2/28/2018		
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
1	Stakeholders Engaged	347	Actual number of individuals reached via stakeholder meetings during the quarter		
2	Individuals Sent to Broadband Conferences	0	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter		
3	Staff Hired (Full-Time Equivalent)(FTE)	0.8	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)		
4	Contracts Executed	0	Actual number of contracts executed during the quarter		
5	Governance Meetings	4	Actual number of governance, subcommittee, or working group meetings held during the quarter		
6	Education and Outreach Materials Distributed	50	Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter		
7	Subrecipient Agreements Executed	0	Actual number of agreements executed during the quarter		
8	Phase 2 - Coverage	Stage 4	For each Phase 2 milestone category, please provide the status of the activity during the quarter: <ul style="list-style-type: none"> <li>• Stage 1 - Process Development</li> <li>• Stage 2 - Data Collection in Progress</li> <li>• Stage 3 - Collection Complete; Analyzing/Aggregating Data</li> <li>• Stage 4 - Data Submitted to FirstNet</li> <li>• Stage 5 - Continued/Iterative Data Collection</li> <li>• Stage 6 - Submitted Iterative Data to FirstNet</li> </ul>		
9	Phase 2 – Users and Their Operational Areas	Stages 3,4			
10	Phase 2 – Capacity Planning	Stages 3,4			
11	Phase 2 – Current Providers/Procurement	Stages 1,2,3,4			
12	Phase 2 – State Plan Decision	Stages 1,2,3,4			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information. Outreach continues with target deliveries as well as presentation at local Illinois organizations. Continuing Education and Outreach attending various Public Safety Conferences and presenting FirstNet. Phase 11 activities - Looked through data the State already collects and retrofit into useable form for FirstNet. This helped determine Coverage needs as well as User and Operation areas.					

**Activities Oct 1 - Dec 31**

Bill Springer presented at Illinois Public Works Annual Meeting @ ILEAS, Urbana - Oct 27, 2017 (65 attendees)

Meeting with Federal FirstNet and AT&T & Stakeholders at IEMA Springfield Oct 4, 2017 ( 39 attendees)

Planning Meeting with Director Joseph (SPOC), Joe Galvin @ IEMA Oct 13, 2017 (3 attendees)

Planning meeting with Governor's Chief of Staff @ IEMA Oct 6, 2017 (4 attendees)

Strategic Technology Reserve Meeting @ Effingham Nov 15, 2017 (25 attendees)

Strategic Technology Reserve Meeting @ DeKalb Nov 16, 2017 (20 attendees)

Verizon Broadband Summit @ Springfield Nov 16 2017 (20 attendees)

Planning Meeting with Governor's Chief of Staff @ IEMA Nov 22 2017 (3 attendees)

Planning meeting with Stakeholder group Dec 12 2017 @ ( 47 attendees)

Planning meeting with with Governor Dec 6 2017 ( 5 attendees)

Press Conference with the Governor Dec 18 2017 (4 attendees) December 18, 2017, Governor Bruce Rauner accepted the recommendation of the stakeholder group in Illinois, and decided to Opt-In to the FirstNet network.

Joe Galvin and Bill Springer had a Planning meeting with AT&T Dec 19 2017 how many ( 7 attendees)

**Auxiliary Meetings**

RECCWG (Regional Emergency Communications Coordinating Work Groups) call - Monthly (Oct, Nov Dec)

Monthly Meetings with Region V PSBN (Oct - 13 attendees)

Monthly ILEAS (Illinois Law Enforcement Alarm Systems) Staff meeting (Oct,Nov, Dec)

Monthly FirstNet Project Call (Oct - 22 attendees) (Dec - 27 attendees)

**FirstNet Programmatic Update Sessions**

Webinar for SPOC's (quarterly)

**Governance Meetings**

Statewide Interoperability Executive Committee (SIEC) Monthly Meetings (Oct - 24 attendees & Dec - 19 attendees)

Monthly Illinois Terrorism Task Force (ITTF) Communications & Technology Calls (October, December)

**Leadership Meetings**

Weekly Core Team Project Calls - 4 meetings

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

- Mailing Quarterly Illinois FirstNet Newsletters for Stakeholders
- Weekly Staff Meetings with Illinois FirstNet team and Monthly meetings
- Local county by County Outreach is complete and continuing Education and Outreach when requested and presenting at various Public Safety Conferences.
- The team is fully staffed and delivering all statutory elements as requested by FirstNet and NTIA.
- Illinois FirstNet has finished production of a video featuring various disciplines using FirstNet. This will be an educational tool showing stakeholders how FirstNet will be used.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

- Engaging with the Electric and Telephone cooperatives
- Engaging with the IL Universities and Carriers about public/private Partnerships
- Leadership Support - Engagement with State Leadership[ Early on. Monthly Meetings with State CIO, CTO, CISO, and Governor
- Our State Project plan has been used by many other States. We have presented our outreach plan on a national level multiple times.
- Our 120 Members Multi-Discipline/Multi-Jurisdictional stakeholder group meets every month.
- Illinois FirstNet has finished production of an 11 minute video featuring various disciplines using FirstNet.
- Illinois FirstNet represents the holistic needs of the entire Public Safety/Public Service community in Illinois.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
Grant Program Manager-Bob Evans	75	Point of Contact for State Administrative Agency (Illinois Emergency Management Agency) and Liaison with National Telecommunications and Information Administration (NTIA)	
Project Manager-Joe Galvin	80	Project Manager for National Public Safety Broadband Network (NPSBN) and Statewide Interoperability Coordinator (SWIC) for Illinois	

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Illinois Law Enforcement Alarm System (ILEAS)	80% time for Technical System Architect (Bill Springer), 100% time for Data Analyst (Dan Meske), 80% time for Grant and Travel coordinator (Lori Bell) personnel, travel, statewide and regional conferences, meeting expenses, printing, office supplies, technology and management/administration	Sub-recipient	Y	Y	9/10/2013	2/28/2018	\$1,259,888.45	\$0.00

13b. Describe any challenges encountered with vendors and/or subrecipients.

None to report this quarter

**14. Budget Worksheet**

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.

Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$307,375.00	\$0.00	\$307,375.00	\$306,436.96	\$0.00	\$306,436.96
b. Personnel Fringe Benefits	\$266,917.77	\$0.00	\$266,917.77	\$268,739.15	\$0.00	\$268,739.15
c. Travel	\$14,560.00	\$95,000.00	\$109,560.00	\$8,441.17	\$100,145.00	\$108,586.17
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
f. Subcontracts Total	\$1,439,959.27	\$0.00	\$1,439,959.27	\$1,245,259.83	\$0.00	\$1,245,259.83
g. Other	\$0.00	\$248,530.00	\$248,530.00	\$0.00	\$272,796.77	\$272,796.77
h. Indirect	\$0.00	\$163,673.44	\$163,673.44	\$0.00	\$163,673.44	\$163,673.44
i. Total Costs	\$2,028,812.04	\$507,203.44	\$2,536,015.48	\$1,828,877.11	\$536,615.21	\$2,365,492.32
j. % of Total	80%	20%	100%	77%	23%	100%

**15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.**

**16a. Typed or printed name and title of Authorized Certifying Official:**

Jennifer Ricker, Illinois Emergency Management Agency-Interim Director

**16c. Telephone (area code, number, and extension)**

217-782-2700

**16d. Email Address:**

[IEMA.Director@illinois.gov](mailto:IEMA.Director@illinois.gov)

**16b. Signature of Authorized Certifying Official:**

*Jennifer Ricker*

**Date:** 2/9/18