

U.S. Department of Commerce		2. Award or Grant Number 16-10-S13016			
Performance Progress Report		4. EIN 82-6000952			
1. Recipient Name State of Idaho Military Division		6. Report Date (MM/DD/YYYY) 4/24/2015			
3. Street Address 4040 Guard St, Bldg. 600		7. Reporting Period End Date: 3/31/2015			
5. City, State, Zip Code Boise, ID, 83705		8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		9. Report Frequency XX Quarterly	
10a. Project/Grant Period Start Date: 08/01/2013	10b. End Date: 07/31/2016				
<b>11. List the individual projects in your approved Project Plan</b>					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	105			
2	Broadband Conferences	2			
3	Staff Hires	1			
4	Contract Executions	4			
5	Governance Body Meetings	0			
6	Education and Outreach Materials	0			
<p><b>11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.</b></p> <ul style="list-style-type: none"> <li>- There have been no major obstacles or challenges encountered this quarter and the local strategies employed were based on education and awareness and have enhanced the program and staff objectives.</li> <li>- SLIGP Staff (Brent Larson) attended 2 MCI courses, BHS Funded. (Cost Principles for Federal Grants: 2 CFR 200 (Sub Part E) and FAR 31.2 and Uniform Administrative Requirements for Federal Grants: 2 CFR (Subparts A-D))</li> </ul> <p><b>Progress this quarter:</b></p> <p><b>Stakeholder Outreach Presentations:</b></p> <ul style="list-style-type: none"> <li>- Idaho Regional HAZMAT Teams (22) // District Interoperability Governance Board (DIGB) 5 &amp; 6 (15) // Canyon County Local Emergency Planning Committee (LEPC) (29) // Blaine County LEPC (22) // Ada County Dispatch (3) // Radio Amateurs Emergency Communications Services (RACES) (8) // Canyon County Sheriff's Office Dispatch (4) // Ada County Sheriff's Office Dispatch Center (2)</li> </ul>					

**Conferences/Workshops:**

- International Wireless Communications Expo (IWCE) – 2 SLIGP Staff attended

**Contract Executions (see 13a below):**

None for this quarter.

**Staff Hires:**

- Rob Mace hired as “Data Collection and Outreach Manager” – Started 31 March 2015

**Conferences/Workshops:**

**Planned activities for the next quarter:**

- FirstNet Initial Consultations – 21 May 2015
- Data Collection Activates
- Outreach and Education visits (9 Counties currently scheduled, anticipate 15+ this quarter)
- Idaho FirstNet Planning Committee governance meeting – 22 April 2015
- 3 SLIGP Staff will attend PSCR in San Diego – June 2015
- Continue working with eastern Idaho jurisdictions currently operating LMR systems within Band 14. Facilitate discussions with FirstNet legal team to identify potential funding to assist with the migration
- Prepare for Initial Consultation and Data Collection activities

**Milestones:**

- Submitted State Consultation Checklist
- Increased level of outreach and outreach products
- Increased Tribal outreach

**11c. Provide any other information that would be useful to NTIA as it assesses this project’s progress.**

- We will be submitting a new Baseline Expenditure Program (BEP) and Match Proportionality Waiver request before 30 June 2015.

**11d. Describe any success stories or best practices you have identified. Please be as specific as possible.**

- Initial Outreach interactions have been well received and positive. FirstNet is becoming more familiar with the groups we encounter and the information presented is highly accepted as positive and beneficial.

**12. Personnel**

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

- Filled the vacant FTE position for an Outreach Program Manager

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
Program Manager	100%	Program Management	N/C
Program Assistant	100%	Outreach and Data Collection Coordinator	New Hire
Project Manager	100%	Project Management	N/C

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13. Subcontracts (Vendors and/or Subrecipients)

- Working with Idaho Department of Administration and Idaho Department of Purchasing for a RFP for Outreach Services. Anticipate contract execution next Quarter.

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
Val Technologies	SLIGP and PSBAG Consulting	Vendor	N	Y	7/1/14	8/13/14	2580.00	0	
Gloria Totoricaguena	Idaho Technology Summit - Professional Planning Services	Vendor	N	Y	10/1/14	11/6/14	10,000.00	0	
DePaul	Personnel State Contract	Vendor	N	Y	10/7/14	N/C	1260.00	0	
Baney Corporation	Conference Room PSBAG meeting	Vendor	N	Y	10/29/14	12/9/14	360.00	0	

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**13b. Describe any challenges encountered with vendors and/or subrecipients.**

Idaho has no subgrantees.

**14. Budget Worksheet**

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.  
 Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	\$536,917.00	\$160,711.00	\$697,628.00	147,382.00	8,347.00	155,729.00
b. Personnel Fringe Benefits	\$193,290.00	\$57,856.00	\$251,146.00	57,565.00	3,260.00	60,825.00
c. Travel	\$153,000.00	0.00	\$153,000.00	34,748.00	0.00	34,748.00
d. Equipment	0.00	0.00	0.00	0.00	0.00	0.00
e. Materials/Supplies	\$127,132.00	0.00	\$127,132.00	14,394.00	0.00	14,394.00
f. Subcontracts Total	\$398,890.00	0.00	\$398,890.00	13,840.00	0.00	13,840.00
g. Other	\$7,992.00	\$153,994.00	161,986.00	2,374.00	50,215.00	52,589.00
h. Indirect	\$73,021.00	0.00	73,021.00	20,495.00	0.00	20,495.00
i. Total Costs	\$1,490,242.00	\$372,561.00	\$1,862,803.00	290,798.00	61,822.00	352,620.00
j. % of Total	80%	20%	100%	.82	.18	100%

**15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.**

**16a. Typed or printed name and title of Authorized Certifying Official**

Brad Richy, Brig Gen  
 Director, Idaho Bureau of Homeland Security

**16c. Telephone (area code, number, and extension)**

208-258-6501

**16d. Email Address** brichy@bhs.idaho.gov

**16b. Signature of Authorized Certifying Official**



**16e. Date Report Submitted (month, day, year)**

10/30/2014  
 Resubmit 14 Nov 2014

sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.