

U.S. Department of Commerce Performance Progress Report		2. Award or Grant Number 16-10-S13016			
		4. EIN 82-6000952			
1. Recipient Name State of Idaho Military Division		6. Report Date (MM/DD/YYYY) 4/18/2014			
3. Street Address 4040 Guard St Bldg 600		7. Reporting Period End Date: 3/31/2014			
5. City, State, Zip Code Boise ID 83705		8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		9. Report Frequency <input checked="" type="checkbox"/> Quarterly	
10a. Project/Grant Period Start Date: 08/01/2013	10b. End Date: 07/31/2016				
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	0			
2	Training Sessions	0			
3	Broadband Conferences	6			
4	Staff Hires (Full Time Equivalent)	1.81			
5	Contract Executions	0			
6	Statutory or Regulatory Changes	0			
7	Office Startup	3			
8	Outreach Materials	1 (Reached 900 people)			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information. Progress this quarter; Five Idaho delegates attended SLIGP Conference in Phoenix, Program Manager attended International Wireless Communications Expo, hired Program Manager and Program Assistant, published FirstNet article in Idaho BHS newsletter (noted in 11.8 above), purchased office setup for three FTE positions, advertised Project Coordinator FTE position. No challenges or obstacles encountered. Major activities for next quarter; DHS OEC state consultation workshop, establish governance, and increase outreach.					
11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation. No anticipated changes.					

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

Full staff compliment will increase project output.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

Working with other states for information sharing in regard to outreach planning and governance structures.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

Anticipate to be fully staffed this quarter.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
Program Manager	81%	Program management	N/C
Program Assistant	100%	Program support	N/C

Add Row

Remove Row

13. Subcontracts (Vendors and/or Subrecipients) N/A

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.


Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned

Add Row

Remove Row

13b. Describe any challenges encountered with vendors and/or subrecipients.

Idaho has no subgrantees.

14. Budget Worksheet						
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	\$536,917.00	\$160,711.00	\$697,628.00	12699.00	0.00	\$12699.00
b. Personnel Fringe Benefits	\$193,290.00	\$57,856.00	\$251,146.00	5512.00	0.00	\$5512.00
c. Travel	\$153,000.00	0.00	\$153,000.00	\$6331.00	0.00	\$6331.00
d. Equipment	0.00	0.00	0.00	0.00	0.00	0.00
e. Materials/Supplies	\$127,132.00	0.00	\$127,132.00	\$12,760.00	0.00	\$12,760.00
f. Subcontracts Total	\$398,890.00	0.00	\$398,890.00	0.00	0.00	0.00
g. Other	\$7992.00	\$153,994.00	\$84,810.00	0.00	\$22,387.00	\$22,387.00
h. Indirect	\$73,021.00	0.00	0.00	\$1821.00	0.00	\$1821.00
i. Total Costs	\$1,490,242.00	\$372,561.00	\$1,862,803.00	39123.00	\$22,387.00	\$61,510.00
j. % of Total	80%	20%	100%	63%	37%	100%
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.						
16a. Typed or printed name and title of Authorized Certifying Official				16c. Telephone (area code, number, and extension)		
Brad Richy, Brig Gen Director, Idaho Bureau of Homeland Security				208-258-6501		
				16d. Email Address brichy@bhs.idaho.gov		
16b. Signature of Authorized Certifying Official				16e. Date Report Submitted (month, day, year)		
				4/18/2014		

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.

