

U.S. Department of Commerce Performance Progress Report		2. Award or Grant Number Expiration Date: 8/31/2016 15-10-S13015			
		4. EIN 996000896			
1. Recipient Name Hawaii Department of Defense		6. Report Date (MM/DD/YYYY) 04/24/2015			
3. Street Address 3949 Diamond Head Road		7. Reporting Period End Date: 03/31/2015			
5. City, State, Zip Code Honolulu, Hawaii 96816		8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		9. Report Frequency X Quarterly	
10a. Project/Grant Period Start Date: 09/01/2013	10b. End Date: (MM/DD/YYYY) 2/28/2018				
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	676			
2	Broadband Conferences	2 Conference/ 2 people			
3	Staff Hires	0			
4	Contracts	0			
5	Governance Meeting	1			
6	Working Group	0			
7	Education and Outreach	150			
8	Sub recipient Agreements	0			
9	Phase II Activities	NA			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					
<p>1) Stakeholder Meetings: 1) The numbers of stakeholder meetings were less this quarter as many of the meetings have been individual to brief new appointees to the Governor's cabinet who are key individuals to further development of governance. The new SPOC, Brigadier General Logan, Adjutant General, was briefed and pushed to have a governance meeting called to brief new members; this is particularly important with the FirstNet Hawaii state consultation scheduled for August. The State Interoperable Executive Board (SIEB) members will work closely with the SPOC and the SWIC with regard to invitees, agenda development, location, to name a few. In anticipation of the State consultation, the SWIC attended the Colorado State consultation which will help develop some ideas for the SIEB. This quarter also saw the SWIC and DOD grants manager meet with staff members of HI's Congressional delegation. This is the first time. The SWIC also reached out to the legal community by making a presentation to the Western States Bar Association which brought together attorneys from at least 8 western states, including Hawai'i. This is the first time outreach to this group of stakeholders has happened and was well received. Consistent attendance at the E911 Board meetings is important to continue to develop relationships and ensure information shared is correct. Materials continue to be developed and tailored to stakeholders.</p>					

- 2) Outreach continues to include: E911 Board, Western States bi-monthly meetings; meetings with Early Builders Advisory Committee, HEPEC member agencies, State and Federal agencies, county agencies and stakeholder organizations; territory representatives and State of Alaska representatives to continue contact with regard to development of a new Region of non-contiguous states and territories created in FirstNet; various executive branch agencies and county leadership, including Emergency Managers. Importantly, outreach has focused on meeting and briefing the new TAG and new cabinet members who will join the SIEB. The SWIC also reached out to the legal community represented at the Western States Bar Assn.
- 3) Conferences: SWIC attended the Phase II discussion in Washington DC meeting face to face with FirstNet and colleagues from other states to discuss Phase II activities. The SWIC also attended the CO state consultation which will help as preparations for Hawai'i's consultation moves forward. Following that meeting, the SWIC and others went on to Boulder to visit with the FirstNet Chief Technology Officer and others at PSCR to talk about some of the technology matters. Both meetings were very helpful to contemplate planning. The SWIC and Hawaii Homeland Security Grants Administrator also attended IWCE and participated actively in the dialogues around the FirstNet presentations; they also met with many other states in attendance to discuss synergies and areas of common interest.
- 4) FirstNet quarterly meetings: telephonic. This meeting was attended by SWIC and representative from DOD and OIMT.
- 5) Governance: The new SPOC sponsored the first meeting of the SIEB under the new administration. It was well attended and those who did attend participated actively. This group will be important to the planning of the State Consultation meeting. The next meeting is scheduled for May.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

Not at this time

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

With the aforementioned changes in government, getting the SIEB moving forward is the priority. The first meeting was successful and attendees from both the Counties and the state attended which was very positive. Governance and stakeholder outreach is critical. One-time lump sum payment for legal consultation by the SWIC.

12. Personnel

12a. If the project is not fully staffed, describe how any lock of staffing may impact the project's time line and when the project will be fully staffed.

The SWIC is the key staffer leading this effort contributing 55% or more time on the project.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
Statewide Interoperability Coordinator	.55	Project Manager for the SLIGP activities	No change

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13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
Keller & Heckman; counsel to OIMT with tasks specific to SLIGP	Legal Counsel	Vendor	Y	Y Outside counsel is procured through the office of Attorney General. There exists a contract	As Required	As Required	\$106,867	0	12.2%
SSFM	Plan/Outreach Development	Vendor	Y	Y	April 15, 2014	July 2016	\$248,323	0	28.5%
TBD	Phase II Support	Vendor	N	N	TBD	TBD	\$367,149	0	42.1%

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13b. Describe any challenges encountered with vendors and/or sub recipients.

Outside counsel expertise is available through the Office of Information Management and Technology (OIMT). OIMT vetted the legal counsel applications through the process of procurement with the Attorney General's Office for the purpose of having counsel available for work related to FirstNet and SLIGP. A supplement to the original contract was approved for the Outreach Contractor to ensure consistency in the entire project. The Contractor is instrumental with the Hawaii SWIC for areas related to governance planning, SCIP meetings related to FirstNet broadband planning, outreach strategy. As the program matures more staff or appropriate contractor(s) for specific purposes will be required to assist the SWIC.


14. Budget Worksheet

Columns 2, 3, and 4 must match your current budget for the entire award, which is the SF 424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	0	\$156,750	\$156,750	0	\$73,593	\$73,593
b. Personnel Fringe Benefits	0	\$61,269	\$61,269	0	\$30,860	\$30,860
c. Travel	\$149,736	0	\$149,736	\$115,851	0	\$115,851
d. Equipment	0	0	0	0	0	0
e. Materials/Supplies	0	0	0	0	0	0
f. Subcontracts Total	\$722,339	0	\$722,339	\$199,975	0	\$199,975
g. Other	0	0	0	0	0	0
h. Total Costs	\$872,075	\$218,019	\$1,090,094	\$315,826	\$104,453	\$420,279
i. % of Total	80%	20%	100%	75.2%	24.8%	100%

Note: The match contributed for the match January 1 – March 31, 2015 in the amount of 294 hours @\$45.67 per hour for total contribution of \$13,427.00; fringe contribution computed at 42% for \$5,639.00.

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award document.

16a. Typed or printed name and title of Authorized Certifying Official Arthur J. Logan Brigadier General (HI) Authorizing Representative	16c. Telephone (are code, number, and extension) 808-733-4246 16d. Email Address arthur.j.logan.mil@mail.mil
16b. Signature of Authorized Certifying Official 	16e. Date Report Submitted (month, day, year) May 27, 2015