

U.S. Department of Commerce		2. Award or Grant Number 15-10-S13015			
Performance Progress Report		4. EIN 996000896			
1. Recipient Name Hawaii Department of Defense		6. Report Date (MM/DD/YYYY) 12/31/2013			
3. Street Address 3949 Diamond Head Road		7. Reporting Period End Date: 12/31/2013			
5. City, State, Zip Code Honolulu, Hawaii 96815		8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9. Report Frequency <input checked="" type="checkbox"/> Quarterly		
10a. Project/Grant Period Start Date: 10/01/2013	10b. End Date: (MM/DD/YYYY) 12/31/2013				
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	128 stakeholders			
2	Broadband Conferences	3 meetings/conferences			
3	Staff Hires	0			
4	Contracts	0			
5	Governance Meeting	2 meetings			
5	Working Group	0			
6	Education and Outreach	111 persons			
7	Sub recipient Agreements	0			
8	Phase II Activities	NA			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					
<p>1) While stakeholder meetings have been slower than desired, there is significant interest in the stakeholder and general community as observed through telephone calls made to stakeholders for scheduled meetings. Participants were told that OIMT/DoD will work with a planning team to schedule a Hawai'i focused FirstNet conference sometime after the first of the year; 2) grantee and OIMT are defining outreach contractor responsibilities in order to advertise for a contractor to work with OIMT/DoD to help outreach plan move forward; 3) contact made with OIMT website staff who will work with SWIC in January to stand up a site to be located on the OIMT website; 4) outreach plan for each island is being formulated with follow up planning to occur as part of the SCIP meeting in January; 5) SWIC is leveraging earlier work by OIMT and DOD to reach out to stakeholders and stakeholder groups, including non-governmental organization partners, such as the red cross; 6) geography continues to challenge outreach efforts so energy must go toward having key points of contact in each county who can assist in bringing participants to the table with defined frequency so speakers can be scheduled; 7) must be clear awareness of intra-agency issues which may strengthen or inhibit outreach efforts, in writing or personally; 8) silos in stakeholder groups at the state and county level; 9) literature being developed must clearly represent the audience to which it will be addressed-this means numerous iterations of materials to be developed by the state and approved for content by FirstNet; 10) NPSBN will be a unique consideration for the state as it considerations deployment in each county; 11) costs may be higher in the state than on the mainland which creates a significant concern among elected officials; 12) information available to stakeholders and citizens about FirstNet has been seen as more technical in nature, thus keeping policy and lawmakers from more involvement; it also may</p>					

13. Subcontracts (Vendors and/or Sub recipients)

lead to states being vulnerable to vendors acting as “experts” in the role of the NPSBN and FirstNet authority; 12) much information still appears to be coming to key lawmakers and policymakers through vendors; 10) lack of state staff; lack of clarity from FirstNet; numerous national organizations holding meetings speaking about FirstNet without bringing in the same players who are actually involved in the effort; this leads to disparate information among key groups; 11) isolation of the state from the mainland and perception of Hawaii being a “destination” without no clear inclusion that people live on the islands full-time; protections must be considered for full time residents as well as tourist focused.

- 2) Stakeholder meetings included: E911 Board meeting ; Honolulu Fire Department; C&C Regional Planning Zone meeting ; FirstNet Board Member Jeff Johnson presentation, Hawaii Digital Government Summit/presentation ; FirstNet staff (SPOC) , SCIP meeting, FirstNet discussion, Governance meeting
- 3) Outreach has included: E911 Board, Western States bi-monthly meetings; meetings with Jeff Johnson, Early Builders Advisory Committee, SCIP members awareness of SLIGP-plans for future outreach, meeting with Maui County Police Department radio staff.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

Not at this time

11c. Provide any other information that would be useful to NTIA as it assesses this project’s progress.

The governance model currently in existence in Hawaii is being revisited to make it more relevant to the current atmosphere of change. This is a critical step; State SCIP should reflect an evolution toward LTE built upon current LMR infrastructure. The state would like to have in place a contract to have assistance in outreach and education of its state stakeholders; sometimes state processes can be very long and cumbersome which can cause a timing issue for grant purposes. Materials being developed were earlier submitted to FirstNet consultants for review; those first drafts will now take into consideration newly distributed materials from FirstNet to ensure consistency of information. Design and implementation of the website will be a key deliverable by the end of the second quarter, planning for a kick-off stakeholder meeting and/or a series of meetings in the 3rd quarter will be essential.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project’s time line and when the project will be fully staffed. SWIC is the key staffer leading this effort. She is working at 55% or more on the project

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
Statewide Interoperability Coordinator (SWIC)	.55	Project Manager for SLIPG activities	Started work on SLIGP

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
TBD	Legal Counsel	Vendor	N	N	TBD	TBD	XXX	0	N/A
TBD	Plan Development	Vendor	N	N	TBD	TBD	XXX	0	N/A
TBD	Phase II Support	Vendor	N	N	TBD	TBD	\$472,339	0	N/A

13b. Describe any challenges encountered with vendors and/or sub recipients.

SWIC and DoD are in process of developing the statement of work for Outreach contractor. Working with DoD Contracting Office for Outreach Program Planning.

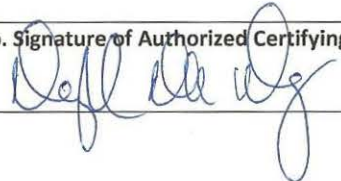
As the program matures, more staff or appropriate contractors for specific purposes will be required to assist the SWIC.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	0	\$156,750	\$156,750	0	\$20,796.67	\$20,796.67
b. Personnel Fringe Benefits	0	\$61,269	\$61,269	0	\$8,686.08	\$8,686.08
c. Travel	\$149,736	0	\$149,736	0		
d. Equipment	0	0	0	0		
e. Materials/Supplies	0	0	0	0		
f. Subcontracts Total	\$722,339	0	\$722,339	0		
g. Other	0	0	0	0		
h. Total Costs	\$872,075	\$218,019	\$1,090,094	0	\$29,482.75	\$29,482.75
i. % of Total	80%	20%	100%	0	100%	100%

Note: The match was contributed for the match October 1 – December 31, 2013. 349 hours contributed @ \$45.67 per hour for total contribution of \$15,938.83; Fringe rate computed at 42% for \$6,694.30.

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.	
16a. Typed or printed name and title of Authorized Certifying Official DARRYLL D. M. WONG MAJOR GENERAL THE ADJUTANT GENERAL	16c. Telephone (area code, number, and extension) 808-733-4246
	16d. Email Address darryll.wong@us.af.mil
16b. Signature of Authorized Certifying Official 	16e. Date Report Submitted (month, day, year)

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