

U.S. Department of Commerce		2. Award or Grant Number	12-10-S13012
Performance Progress Report		4. EIN	800749868
1. Recipient Name	Florida Division of Emergency Management	6. Report Date	1/28/2014; revised 2/7/2014
3. Street Address	2555 Shumard Oak Boulevard	7. Reporting Period End Date: 12/31/2013	
5. City, State, Zip Code	Tallahassee, FL 32399	8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9. Report Frequency X Quarterly
10a. Project/Grant Period Start Date: 09/01/2013	10b. End Date: 08/31/2016		

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	72 attendees			
2	Training Sessions	N/A			
3	Broadband Conferences	0			
4	Staff Hires	1.685			
5	Contract Executions	1			
6	Statutory/Regulatory Changes	N/A			
7	Governance Meetings	1 meeting			
8	Education and Outreach Materials	100			
9	Subrecipient Agreements Executed	0			
10	Phase II Activities	N/A			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

- Executive Committee governance meeting was held in Tallahassee in December 2013. Nineteen people attended. Topics included the review of FloridaNet bylaws, long-term plans and budget for SLIGP. The Executive Committee fully reviewed an RFI that was sent to vendors to assess capabilities, technologies and approaches to addressing FirstNet in Florida.
- Stakeholder meeting was held in Tallahassee in December 2013. 46 people attended. The Advisory Committee continues to provide innovative ideas and suggestions for process and project improvement. The Advisory Committee met to discuss updates to the project plan and provide suggestions for locations, timing and participation in the Listening Workshops planned for 1 Q 2014.

- FloridaNet Technical Advisory meeting held in Tallahassee with 26 people in attendance. Topics included Florida broadband coverage, prioritization, rural coverage, tribal coverage, unique needs of large metro areas, off-shore coverage etc. The Technical Committee established an interim working group (IWG). The IWG met to discuss the scope of the project and determine the long-term project approach for successfully completing the Phase 1 and Phase 2 deliverables. An interim working group also reviewed the RFI (above) and provided final edits. (Stakeholder Meeting)
- Established a public-facing website for FloridaNet project updates and communications. (www.FloridaNet.gov)

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

None at this time.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

The FloridaNet Executive Committee and Advisory Committees are fully engaged have begun detailed project planning relative to the SLIGP Grant. The Governance Model and communications strategies are working to the satisfaction of all members. Membership in the Advisory Committee continues to grow. We have added more public and private organizations to the list of FloridaNet participants. Both tribes are fully participating in the Executive Committee. The local responder representation is strong and growing.

Ongoing dialogue between all agencies and private sector partners is increasing and there is strong and growing interest in the project.


11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

DEM Grant Manger/Fiscal Agent will be billed during the Third Quarter 2013/14. At that time, we will be fully staffed.

12b. Staffing Table									
Job Title		FTE %	Project(s) Assigned					Change	
DHSMV Grant/Project Manager		50	Provide day to day grant management and oversight.					No change	
Grant Assistant		100	Assist Grant Manager in day to day management of SLIGP activities.					Started	
Assistant Facilitator		24	Assist Facilitator with committee meetings.					Started	
Facilitator		10	Coordinate logistical issues on Florida's SLIGP efforts.					Started	
Chief Technology Officer		11.5	Expertise in the technology and law enforcement areas.					Started	
SLERS Communications Expert		11.5	Expertise in radio communications and law enforcement areas.					Started	
Utilities Systems/Engineering Specialist		11.5	Assist in SLIGP activities and research.					Started	
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13. Subcontracts (Vendors and/or Subrecipients)									
13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.									
Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
MemberClicks *	Communications/Media Firm	Vendor	Y	Y	12-30-13	1/31/14	104,000	-0-	
TBD	Meeting Planning Services	Vendor	N	N	TBD	TBD	350,000	0	
TBD	Court Reporting	Vendor	N	N	TBD	TBD	78,000	0	
TBD	Technical Advice on LTE, systems	Vendor	N	N	TBD	TBD	600,000	0	
University of Florida **	Financial analysis/MOU development	Subrecipient	N	N	TBD	TBD	497,750	0	
<p>* MemberClicks is hosting FloridaNet.gov. MemberClicks' pilot set up fee and one month of service was \$2,495.</p> <p>** Funds currently allocated to the University of Florida will be re-allocated within Florida's phase 2 budget amendment.</p> <p>13b. Describe any challenges encountered with vendors and/or subrecipients.</p> <p>N/A</p>									

14. Budget Worksheet						
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	358,779	321,958	680,737	0	41,669	4,1669
b. Personnel Fringe Benefits	106,110	109,327	215,437	0	1,935	1,935
c. Travel	957,440	65,642	1,023,082	0	9,217	9,217
d. Equipment	0	0	0	0	0	0
e. Materials/Supplies	124,740	4,210	128,950	0	1,956	1,956
f. Subcontracts Total	1,132,000	0	1,132,000	0	0	0
g. Other	2,209,471	31,172	2,240,643	0	30,000	30,000
Indirect	27,500	696,701	724,201	0	5,074	5,074
h. Total Costs	4,916,040	1,229,010	6,145,050	0	89,851	89,851
i. % of Total	80%	20%	100%	0%	7.3%	1.5%
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.						
16a. Typed or printed name and title of Authorized Certifying Official				16c. Telephone (area code, number, and extension)		
Bryan Koon, Director				850-413-9969		
				16d. Email Address		
				Bryan.Koon@em.myflorida.com		
16b. Signature of Authorized Certifying Official				16e. Date Report Submitted (month, day, year)		
				02/24/14		

Revised 3/5/2014

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.