

U.S. Department of Commerce			2. Award or Grant Number		12-10-S13012
Performance Progress Report			4. EIN		800749868
1. Recipient Name			Florida Division of Emergency Management		6. Report Date
3. Street Address			2555 Shumard Oak Boulevard		7. Reporting Period End Date: 03/31/2015
5. City, State, Zip Code			Tallahassee, FL 32399		8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
					9. Report Frequency <input checked="" type="checkbox"/> Quarterly
10a. Project/Grant Period Start Date: 09/01/2013		10b. End Date: 08/31/2016			
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	95 attendees			
2	Training Sessions	N/A			
3	Broadband Conferences	3 attendees			
4	Staff Hires	0			
5	Contract Executions	0			
6	Statutory/Regulatory Changes	N/A			
7	Governance Meetings	3 meetings			
8	Education and Outreach Materials	1,719			
9	Subrecipient Agreements Executed	0			
10	Phase II Activities	N/A			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					
<ul style="list-style-type: none"> A stakeholder meeting was held in January with members of FloridaNet, FirstNet, International Association of Chiefs of Police, Hillsborough County, and the Mayor and Police Chief of Tampa. Topics included a status update of both the FirstNet and FloridaNet projects and a question and answer session. In January, seven representatives from NTIA, FirstNet, and FloridaNet participated in a webex to discuss GIS. The FloridaNet Technical Committee held its quarterly meeting via webex in February, where 36 participated. The primary topic of discussion was using CASM NextGen and the contract vehicle survey. The quarterly stakeholders/Domestic Security Oversight Council state working group meeting was held via webex with 25 members in attendance. Topics included a discussion of the data collection efforts around contract vehicles; identification of a pilot region for data collection, and a status update on 					

FloridaNet progress to date.

- A Governance/FloridaNet Executive Committee meeting was held via webex on February 24. Twenty-one people participated and discussed pertinent issues governing the FloridaNet objectives. Approval was received to proceed with the data collection survey and using CASM NextGen as the state's mapping tool.
- FloridaNet continued its monthly webex meetings with NTIA and FirstNet representatives to discuss the grant's progress. Eight people participated in February and 11 participated in March.
- Three FloridaNet team members attended the International Wireless Communications Expo in March. Major Ryan Burchnell spoke on two panel discussions: FirstNet Legal Issues and The State of The States.
- As part of Florida's continued education and outreach efforts, the FloridaNet.gov website received 547 unique sessions and 1,719 FloridaNet brochures were distributed.
- In March, FloridaNet began the process to respond to a FirstNet Request for Comment (RFC).

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

The Baseline Expenditure Plan will be updated per the instructions provided during the webinar.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

N/A

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

N/A

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

In January, grant manager Dean Fox left the program for another position within DHSMV. Senior Grants Advisor Patti Spain (DHSMV) has assumed the duties of grant manager.


Brett Boston, grant facilitator, also left the program in January; his position will not be filled.

12b. Staffing Table			
Job Title	FTE %	Project(s) Assigned	Change
* DHSMV Grant/Project Manager	50	Provide day to day grant management and oversight.	Effective 1-31-15, no longer working on project
* Grant Assistant	100	Assist Grant Manager in day to day management of SLIGP activities.	No change
* Assistant Facilitator	0	Assist Facilitator with committee meetings.	Effective 6-1-2014, no longer working on project
* Facilitator	10	Coordinate logistical issues on Florida's SLIGP efforts.	Effective 1-31-15, no longer working on project
* Chief Technology Officer	11.5	Expertise in the technology and law enforcement areas.	No change
* SLERS Communications Expert	11.5	Expertise in radio communications and law enforcement areas.	No change
* Utilities Systems/Engineering Specialist	11.5	Assist in SLIGP activities and research.	No change
* FloridaNet Data Processing Administrator	100	Administer the Florida.gov web site and assist with daily FloridaNet activities	No change
*These positions are a part of the Florida Department of Highway Safety and Motor Vehicles' Subgrant Agreement.			
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13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
DHSMV	Subgrant Agreement	Subrecipient	N	Y	11-8-13	8-30-16	4,768,658	1,229,010	
Televate	Assist with Florida's response to FirstNet's RFI	DHSMV Contract	Y	Y	10-3-14	10-17-14	27,500	0	
LeGrand Technical, LLC	Assist with Florida's response to the FirstNet RFC	DHSMV Contract	Y	Y	10-8-14	10-24-14	34,899	0	
MemberClicks	Communications/Media Firm	DHSMV Contract	Y	Y	7-1-14	6-30-15	5,795	0	

13b. Describe any challenges encountered with vendors and/or subrecipients.						
N/A						
14. Budget Worksheet						
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	52,779		52,779	20,523.65		20,523.65
b. Personnel Fringe Benefits	31,293		31,293	7,694.99		7,694.99
c. Travel	4,000		4,000	1,790.70		1,790.70
d. Equipment	0		0	0		0
e. Materials/Supplies	1,800		1,800	117.96		117.96
f. Subcontracts Total *	4,789,554	1,229,010	6,018,564	268,714.41	304,335.18	573,049.59
g. Other	19,110		19,110	3,398.25		3,398.25
Indirect	17,504		17,504	5,047.64		5,047.64
h. Total Costs	4,916,040	1,229,010	6,145,050	307,287.60	304,335.18	611,622.78
i. % of Total	80%	20%	100%	50.24%	49.76%	100%
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.						
16a. Typed or printed name and title of Authorized Certifying Official				16c. Telephone (area code, number, and extension)		
Bryan Koon, Director				850-413-9969		
				16d. Email Address		
				Bryan.Koon@em.myflorida.com		
16b. Signature of Authorized Certifying Official				16e. Date Report Submitted (month, day, year)		
				04/30/2015		

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.