

U.S. Department of Commerce Performance Progress Report		2. Award or Grant Number 10-10-513101	
		4. EIN 516000279	
1. Recipient Name State of Delaware		6. Report Date 1/26/2014	
3. Street Address 3050 Upper King Road		7. Reporting Period End Date: 12/31/2014	
5. City, State, Zip Code Dover, Delaware 19904		8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9. Report Frequency X Quarterly
10a. Project/Grant Period Start Date: 07/01/2013	10b. End Date: 6/30/2016		

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	SLIGP Grant application costs	0	N/A	N/A	N/A
2	Stakeholders Meetings	0	N/A	N/A	N/A
3	Training Sessions	0	N/A	N/A	N/A
4	Broadband Conferences	0	N/A	N/A	N/A
5	Staff Hires (FTE)	0	N/A	N/A	N/A
6	Subject Matter experts hire	0	N/A	N/A	N/A
7	Legal Services Hire	0	N/A	N/A	N/A
8	Support Administration	0	N/A	N/A	N/A
9	Contract Executions	0	N/A	N/A	N/A
10	Statutory or Regulatory Change	0	N/A	N/A	N/A
11	Update the Interoperable Governing body and BB Working group	4	N/A	N/A	N/A
12	Education and Outreach	503 Page views, 145 unique visitors, 205 visits and 7800 hits to the website	N/A	N/A	N/A

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

Milestone Activities: Broadband working group meetings were held on 10/9/2014 and 12/11/2014. Statewide Interoperability Executive Council meetings (Governing body) were held on 10/9/2014 and 12/11/2014. These meetings are held on a bi-monthly basis to update the SIEC Committee on status updates relating to the NPSBN and FirstNet progress, SLIGP activities and to discuss overall interoperability communication issues throughout the State of Delaware. The State of Delaware Division of communications has been holding weekly internal meetings (beginning in December of 2013) with the SPOC, Grants Manager and Outreach coordinator to discuss weekly updates about the NPSBN

twitter up from 109 from previous quarter and we are following 102. This will be ongoing outreach to our State and local governments through the entire planning phase of the NPSBN. We had a total of 503 page views, 145 unique visitors, 205 visits and 7800 hits to our website since last reporting period. We have also been preparing for our state consultation meeting scheduled for February 19th 2015.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

No changes at this time.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

We have maintained a website that was launched on June 27th as well as 2 social media outlets to continue outreach with our State and local governments. We currently have weekly internal meetings to discuss FirstNet and SLIGP updates and have scheduled conference meetings with the League of Local Governments scheduled for next year.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

We also plan to schedule presentations between our Broadband group and our local fire and police agencies beginning in 2015.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

We are fully staffed with the exception of Legal expertise, this will be utilized on a as need basis.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
SWIC	.30	Provide oversight of all SLIGP activities	No Change
Deputy Director Communications	.10	Assist the SWIC with SLIGP activities	No Change
Out Reach coordinator	.10	Prepare and distribute educational materials conduct outreach meetings	No Change

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13. Subcontracts (Vendors and/or Sub recipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
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Micro Tech	Grant Manager	Vendor	N	y	9/9/2013	6/30/216	\$180,000.00	\$0	Change
Micro Tech	Subject Matter Expert	Vendor	N	Y	9/9/2013	6/30/2016	\$90,000.00	\$0	Change
Micro Tech	Administration Support	Vendor	N	Y	9/9/2013	6/30/2016	\$ 120,000.00	\$0	Change
DTI	Website Development	Vendor	N	N	TBD	TBD	\$ 41,040.00	\$0	Change
TBD	Legal assistance	Vendor	N	N	TBD	TBD	\$22,500.00	\$0	N/A
TBD	Phase II	Vendor	N	N	TBD	TBD	\$ 96,120.00	\$0	N/A
TBD	MACINAC	Vendor	N	N	TBD	TBD	\$ 90,000.00	\$0	N/A

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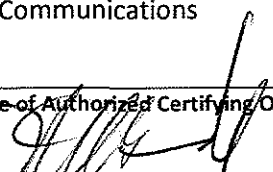
13b. Describe any challenges encountered with vendors and/or sub recipients.

None at this time.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
 Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	\$0	\$119,649.00	\$ 119,649.00	\$0	\$50,277.00	\$50,277.00
b. Personnel Fringe Benefits	\$0	\$ 33,502.00	\$ 33,502.00	\$0	\$21,328.00	\$21,328.00
c. Travel	\$75,200.00	\$1440.00	\$ 76,640	\$ 13,071.00	\$0	\$ 13,071.00
d. Equipment	\$0	\$0	\$0	\$0	\$0	\$ 0.00
e. Materials/Supplies	\$1030.00	\$4800.00	\$5830.00	\$2928.00	\$993.00	\$3921.00
f. Contractual	\$ 639,660.00	\$12,960	\$652,620.00	\$262,138.00	\$0	\$262,138.00
g. Construction	\$0	\$0		\$0	\$0	\$0
h. Other	\$8,723.00	\$8802.00	\$17,525.00	\$1155.00	\$12,000.00	\$13,155.00

i. Total Direct charges	\$724,613.00	\$181,153	\$905,766.00	\$279,292.00	\$84598.00	\$363,890.00
j. Indirect charges	\$0.	\$0	\$0	\$0	\$0	\$0
k. Total (Sum i and j)	\$0	\$0	\$0	\$0	\$0	\$0
i % of Total	80%	%20	100%	77%	23%	100%
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.						
16a. Typed or printed name and title of Authorized Certifying Official				16c. Telephone (area code, number, and extension)		
Mark A. Grubb, Director DE Dept. of Safety & Homeland Security, Division of Communications				302-739-4207		
				16d. Email Address		
				mark.grubb@state.de.us		
16b. Signature of Authorized Certifying Official				16e. Date Report Submitted (month, day, year)		
				1-28-15		

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