

U.S. Department of Commerce Performance Progress Report		2. Award or Grant Number:	11-10-S13011
		4. EIN:	53-6001131
1. Recipient Name	District of Columbia Government	6. Report Date (MM/DD/YYYY)	1/30/2016
3. Street Address	200 I Street, SE	7. Reporting Period End Date: (MM/DD/YYYY)	12/31/2015
5. City, State, Zip Code	Washington, DC 20003	8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>

10a. Project/Grant Period			
Start Date: (MM/DD/YYYY)	8/1/2013	10b. End Date: (MM/DD/YYYY)	1/31/2018

11. List the individual projects in your approved Project Plan			Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Amount expended
	Project Type (Capacity Building, SCIP Update, etc.)	Project Deliverable Quantity (Number & Indicator Description)			
1	Stakeholder Meetings	59			
2	Broadband Conferences	2			
3	Staff Hires	0			
4	Contract Executions	0			
5	Governance Meetings	2			
6	Education and Outreach	198			
7	Subrecipient Agreement Executed	0			
8	Phase 2 - Coverage	Stage 4			
9	Phase 2 - Users and Their Operational Areas	Stage 4			
10	Phase 2 - Capacity Planning	Stage 4			
11	Phase 2 - Current Providers/Procurement	Stage 4			
12	Phase 2 - State Plan Decision	Stage 2			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

The SLIGP team continued to interpret FirstNet developments and prepare for the RFP and second round of consultation. Outreach continued for District agencies that had participated in the first round of consultation and data collection and any other agencies identified as users.

Stakeholder Meetings – Interoperable Communications Committee (ICC) meetings on 10/27 and 12/15 - approximately 20 attendees per meeting. In addition, following the 12/15 ICC meeting we held a stakeholder meeting with the FirstNet Region III lead and her team and the FirstNet federal outreach lead and his team (10 stakeholders). This gave direct dialog for ICC members and an opportunity for FirstNet to share directly where they were with Federal outreach and what they expected from that. Additional meetings included outreach and education meetings with 9 stakeholders in the following entities: the Downtown Business Improvement District (BID) on 10/26 (1 stakeholder), the DC Department of Behavioral Health (DBH) via WebEx on 10/30 (2 stakeholders), and the Deputy Mayor for Public Safety and Justice, his staff, and the Interim CTO on 11/12 (6 stakeholders).

Broadband Conferences – SPOC semi-annual meeting, October 7-8 (2 attendees). SPOC participated on a panel related to federal agency outreach.

Governance Meetings – SIEC with all agencies of the public safety and justice cluster represented (10/27). ICC (10/27 and 12/15). We consider ICC meetings under governance because the ICC – the SIEC’s working group whose members are stakeholders reporting directly to the agency director/chief members of the SIEC – serve both a governance and stakeholder role.

Education and Outreach – Materials provided: PowerPoint presentations to 49 participants at stakeholder outreach meetings. In addition, email notes following the stakeholder/FirstNet discussion on 12/15 was sent to 10 participating stakeholders. Website traffic: 139 hits on public website. We don't have a way of counting the number of hits to the District's intranet FirstNet site or the Google drive with FirstNet documents that is shared with all stakeholders. Note: We did not issue a FirstNet DC newsletter at the end of Q10, during the holiday season; we issued this to 105 recipients in early January 2016 and will capture this in the next Quarterly report.

Phase 2 activities - The District SLIGP team completed Stage 4 for data collection and analysis/aggregation activities for Coverage, Users and their Operational Areas, Capacity Planning, and Current Providers/Procurement. We submitted our data collection efforts to FirstNet on October 6. We are in Stage 2 activities for the State Plan Decision process (created framework, input from OCTO counsel...).

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

Not applicable

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

The SLIGP team reviewed, sought stakeholder input, and provided response the FirstNet Cyber Security Notice (amendment No. #23) by the stated deadline of 10/21. Members of the SLIGP team attended the MDST Users Group Meeting and News 10/22, the District of Columbia-FirstNet Data Collection discussion with Claudia Wayne 10/26, the FirstNet SPOC Webinar 10/18, and the webinar/live streaming of the FirstNet board meeting 12/9. We conducted our quarterly call with NTIA grant official Yuki Myamoto on 11/23.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

The Papal visit in Washington focused attention on the transportation system given the Pope's public activities. There was successful coordination between the various interagency command centers, many of them staffed with Emergency Liaison Officers from ICC agencies. In addition to ICC agencies, partners within the National Capital Region continue to coordinate data communication projects such as the Automated Fingerprint Identification System (AFIS), License Plate Readers (LPR), Regional Secure Video Sharing, body worn cameras, dashboard applications and CAD sharing.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

12b. Staffing Table

Job Title	FTE%	Project (s) Assigned	Change
Project Manager	10	Provide management of all aspects of project	No change
Outreach Manager/Project Coordinator	12	Provide management and coordination of all outreach activities	No change
Legal/Regulatory Analyst	10	Provide technical oversight, support, and management of all SLIGP activities	No change

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
CTC/Triage	Technical Subject Matter Experts	Vendor	N	Y	8/1/2013	1/31/2018	\$341,035.00	\$131,943.00
CTC	Policy Governance/Planning	Vendor	N	Y	8/1/2013	1/31/2018	\$91,101.00	\$16,499.00
CTC/Triage	Education and Outreach Support Data Collection Support Conference planning	Vendor	N	Y	8/1/2013	1/31/2018	\$4,018.00	\$5,927.00

13b. Describe any challenges encountered with vendors and/or subrecipients.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
 Only list matching funds that the Department of Commerce has already approved.

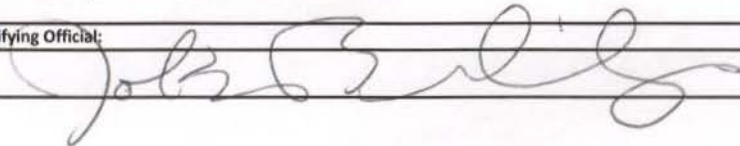
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$131,442.00	\$4,812.00	\$136,254.00	\$79,381.70	\$4,812.00	\$84,193.70
b. Personnel Fringe Benefits	\$31,338.00	\$0.00	\$31,338.00	\$21,823.71	\$0.00	\$21,823.71
c. Travel	\$27,382.00	\$0.00	\$27,382.00	\$6,405.87	\$0.00	\$6,405.87
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$29.00	\$1,000.00	\$1,029.00	\$0.00	\$0.00	\$0.00
f. Subcontracts Total	\$433,631.00	\$153,369.00	\$587,000.00	\$234,134.42	\$122,834.98	\$356,969.40
g. Other	\$12,900.00	\$0.00	\$12,900.00	\$0.00	\$0.00	\$0.00
h. Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
i. Total Costs	\$636,722.00	\$159,181.00	\$795,903.00	\$341,745.70	\$127,646.98	\$469,392.68
j. % of Total	80%	20%	100%	73%	27%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:

Jack Burbridge, FirstNet Single Point of Contact, Government of the District of Columbia

16b. Signature of Authorized Certifying Official:



16c. Telephone (area code, number, and extension)

202-715-7536

16d. Email Address:

jack.burbridge@dc.gov

Date: 2/12/16

1/29/2016

revised