

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	08-10-S13008
				4. EIN:	840644741
1. Recipient Name	Colorado Department of Public Safety			6. Report Date (MM/DD/YYYY)	10/24/2016
3. Street Address	9195 E Mineral Ave, Suite 200			7. Reporting Period End Date: (MM/DD/YYYY)	9/30/2016
5. City, State, Zip Code	Centennial, Colorado 80112			8. Final Report	9. Report Frequency
				Yes <input type="checkbox"/>	Quarterly <input checked="" type="checkbox"/>
				No <input checked="" type="checkbox"/>	
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	7/1/2013	10b. End Date: (MM/DD/YYYY)	12/31/2017		
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, etc.)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
1	Stakeholders Engaged	19 Meetings/299 Stakeholders (including speaking at multiple conferences)	<i>Actual number of individuals reached via stakeholder meetings during the quarter</i>		
2	Individuals Sent to Broadband Conferences	1 to APCO/6 to the FN QPP CTT	<i>Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter</i>		
3	Staff Hired (Full-Time Equivalent)(FTE)	0	<i>Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)</i>		
4	Contracts Executed	1	<i>Actual number of contracts executed during the quarter</i>		
5	Governance Meetings	3/43 Attendees	<i>Actual number of governance, subcommittee, or working group meetings held during the quarter</i>		
6	Education and Outreach Materials Distributed	2 newsletters to 4,285 recipients, 698 YouTube Views/4,480 Minutes Watched, 127 Cumulative Facebook Likes, 930 Twitter Followers/ 56 Tweets, 1 Media Mention, 937 Website Visitors, (see #6 below for add'l stats)	<i>Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter</i>		
7	Subrecipient Agreements Executed	0	<i>Actual number of agreements executed during the quarter</i>		
8	Phase 2 - Coverage	N/A - No additional data was submitted to FN	<i>For each Phase 2 milestone category, please provide the status of the activity during the quarter:</i> <ul style="list-style-type: none"> • Stage 1 - Process Development • Stage 2 - Data Collection in Progress • Stage 3 - Collection Complete; Analyzing/Aggregating Data • Stage 4 - Data Submitted to FirstNet • Stage 5 - Continued/Iterative Data Collection • Stage 6 - Submitted Iterative Data to FirstNet 		
9	Phase 2 – Users and Their Operational Areas	N/A - No additional data was submitted to FN			
10	Phase 2 – Capacity Planning	N/A - No additional data was submitted to FN			
11	Phase 2 – Current Providers/Procurement	N/A - No additional data was submitted to FN			

12	Phase 2 – State Plan Decision	Stage 1
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11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

1/The FNC Program Staff, SPOC and/or FirstNet Colorado Governing Body (FNCGB) members presented/participated at the following meetings during the quarter (July - September 2016): South All Hazards Region, State All Hazards Advisory Committee, LTE Overview & Training - Southeast Region, Nat'l Association of Counties, Homeland Security Advisory Council, Fire Rescue International Conference, FirstNet Metro Chiefs Outreach Meeting, FirstNet Quality of Service, Priority and Pre-emption Consultation Task Team in Bozeman, MT, National EMS Safety Summit, Pikes Peak Regional Communications Network, and the FirstNet Draft Programmatic Environmental Impact Statement (PEIS) meeting. Additionally the various FNC working groups met a total of 7 times during the quarter. A sampling of presentations from these and previous events can be found at: <https://sites.google.com/a/state.co.us/firstnetcolorado/home/resources/presentations>.

2/ 1 stakeholder attended the Association of Public-Safety Communications Officials (APCO) annual conference in Orlando, FL. Two staff and 4 stakeholders attended the FirstNet Quality of Service, Priority & Pre-emption (QPP) Consultation Task Team in Bozeman, Mt. See #1 for the conferences where staff participated as presenters.

3/ OIT filled the Project Coordinator position on 7/18/16.

4/ Ken Fellman and Brandon Dittman from Kissinger & Fellman, P.C. were appointed at Special Assistant Attorneys General (SAAG) by the Colorado Attorney General's Office to support legal needs related to SLIGP activities. A PO and representation agreement were effected between OIT and Kissinger & Fellman, P.C. in September, 2016.

5/July, August, and September 2016 FirstNet Colorado Governing Board (FNCGB) meetings (43 total attendees/3 meetings) were held with the Colorado members, FirstNet staff and other stakeholders in person and via Web/Conference Bridge.

6/ The SPOC and FNC Program Staff participated in each quarterly FirstNet SPOC call, calls with the FirstNet Region VIII lead, the WestNet bi-weekly call and attended the FirstNet Board and Special Board Meetings via web session. Staff provides monthly programmatic updates (in person whenever possible) to all of the major Land Mobile Radio and Public Safety Communications stakeholder groups (e.g., Consolidated Communications Network of Colorado (CCNC), Rocky Mountain Harris Users Group, Public Safety Communications Subcommittee (PSCS), Dept of Homeland Security and Emergency Mgmt All Hazards Region/Homeland Security Coordinators Meeting, the Homeland Security Advisory Council, the local NENA/APCO chapter, and the 911 PUC Task Force. FNC Program Staff also participates, when available at the PSCR User Experience Working Group, and various NPSTC Broadband Working Groups on Emerging Technologies, Unmanned Aerial Systems (UAS)/Robotics, Deployables and LMR to LTE Transition, and the FEMA Regional Emergency Communications Coordination Working Group (RECCWG) calls for Region 8 to provide regular programmatic updates. Program staff continues to chair the NPSTC Broadband Emerging Technologies Working Group and participates on the APCO P43 Governance Working Group.

Internally, Staff efforts for the quarter included working on the following: FirstNet Colorado branding, marketing, website (www.firstnetcolorado.org), outreach planning, and newsletter publications. Media Mentions: 1 Total for the Quarter

	Website Sessions	Website Users (% of New Users)	Website Page Views	Newsletter Recipients	Email Newsletter Open Rate (%)	Media Mentions	Twitter Followers (Cumulative Total)/Tweets	Facebook Likes (*note this is now counted cumulatively in Q3)	YouTube Views/Minutes Watched
July 2016	305	195 (57.38%)	877	2111	28.90%	0	893 and 1	123	254 views/2046 min
August 2016	327	208 (58.41%)	1,278	-	-	0	911 and 10	125	205 views/1456 min
September 2016	305	193 (55.74%)	1,019	2174	29.10%	1	930 and 3	127	239 views/978 min

8 – 12/ There was no data collection information that would have provided additional value to FirstNet, so nothing was submitted by the 9/30/16 deadline. The State Plan Decision is still in Stage 1 Process Development only.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

N/A

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

N/A

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

The FNC Education and Outreach Manager continues to be invited by national organizations to speak at conferences on "Emerging Technologies" and by FirstNet to staff their booth at national fire conferences.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

See #3. The Project Coordinator position was filled on July 18, 2016. The new employee has worked out great and we are excited to have her as part of the FNC team.

12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
Public Safety Broadband Program Manager	0	Effective 12/1/15, the employee filling the Public Safety Broadband Program Manager position was hired in by OIT as the Broadband Implementation Manager, a general funded position. This position will be responsible for all duties previously managed by the Public Safety Broadband Program Manager, however those duties will no longer be funded by SLIGP.	Title and level of effort modified based on approved grant modification.
Outreach and Education Manager	1	Provide support for SLIGP outreach activities	Title and level of effort modified based on approved grant modification.
Project Coordinator	1	Provide support for SLIGP program, education and outreach activities.. Position filled effective 4/4/16 however employee quit on 5/12/16. Some benefit was gained during this short time, and the position will be filled early in the next quarter.	Title and level of effort modified based on approved grant modification.
Grant Program Manager	0.2	Provide support for grant management and reporting requirements	None
Grant Analyst	0.2	Provide support for grant management and reporting requirements	None
Grant Accountant	0.2	Provide support for budget management and reporting requirements	None
Administrative Support	0	Provide administrative support for grant management, governance meetings, and outreach activities	Position removed with

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Signals Analytics, LLC	Subcontracts: Technical Support-MOUs, Data Collection, Coverage Objectives, Training and RFP/Public Notice response assistance	Vendor	Y	Y	6/3/2015	6/3/2017	\$245,750.00	\$0.00
Kissinger & Fellman, PC	Legal/MOU Subcontracts: Costs associated with state, municipal, county and private (outside) legal expertise on specific issues related to legal/MOU efforts	Vendor/State and Local Government	N/ RFP/RFQ not required	Y/PO was issued for \$30,000	9/27/2016	6/30/2017	\$180,000.00	\$0.00
TBD	A/V, Graphics and Production Services associated with development of videos, website or other marketing graphics/materials and other production costs associated with the education and outreach element	Vendor/State Government	N	N	TBD	TBD	\$30,000.00	\$0.00
Texas A&M Engineering Extension Service (TEEX)	Training Services/costs associated with development of on-line training programs and materials to enable training of local, tribal, and state stakeholders on LTE technology.	Vendor/Government	N/ RFP/RFQ not required	Y/ PO was issued because cost was under \$25000, no other procurements vehicle	12/1/2015	8/31/2016	\$20,000.00	\$0.00
TBD	General Contractual Services for data collection and analysis based on future requirements set out by FirstNet or NTIA	Vendor	N	N	TBD	TBD	\$275,264.00	\$0.00
Covendis	Provide project coordination/administrative support for SLIGP data collection activities, governance meetings, and outreach activities. New contractor position hired using state contract through Covendis - May 4, 2015 - February 3, 2016. If employee is successful, he may be hired as an FTE through the State funded by SLIGP until the end of the grant period (12/31/17). Approved grant modification request reflects funding this new position through end of	Vendor	Bid Process completed in April 2015	PO Executed	5/4/2015	2/3/2016	\$57,855.00	\$0.00

13b. Describe any challenges encountered with vendors and/or subrecipients.

See correction to Signals Analytics contract end date; is actually 6/2/17 and was previously reflected incorrectly. The PO with TEEX was extended through 8/31/16 in order to complete the online training.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.

Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$1,010,867.00		\$1,010,867.00	\$473,025.26		\$473,025.26
b. Personnel Fringe Benefits	\$328,966.00		\$328,966.00	\$137,214.86		\$137,214.86
c. Travel	\$237,154.00		\$237,154.00	\$111,675.56		\$111,675.56
d. Equipment			\$0.00	\$0.00		\$0.00
e. Materials/Supplies	\$37,444.00		\$37,444.00	\$24,692.51		\$24,692.51
f. Subcontracts Total	\$818,869.00		\$818,869.00	\$250,129.75		\$250,129.75
g. Other	\$67,689.00	\$625,247.00	\$692,936.00	\$43,146.02	\$273,885.47	\$317,031.49
h. Indirect			\$0.00	\$0.00	\$0.00	\$0.00
i. Total Costs	\$2,500,989.00	\$625,247.00	\$3,126,236.00	\$1,039,883.96	\$273,885.47	\$1,313,769.43
j. % of Total	80%	20%	100%	79%	21%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:		16c. Telephone (area code, number, and	720-852-6607
Ezzie Michaels, Grant and Contracts Manager		16d. Email Address:	ezzie.michaels@state.co.us
16b. Signature of Authorized Certifying Official:		Date:	11/15/2016
			