

U.S. Department of Commerce Performance Progress Report		2. Award or Grant Number 60-10-S13060
		4. EIN 97-0000676
1. Recipient Name American Samoa Department of Homeland Security		6. Report Date (MM/DD/YYYY) 03/31/2014
3. Street Address P.O. Box 4567		7. Reporting Period End Date: March 31, 2014
5. City, State, Zip Code Pago Pago, American Samoa 96799-4567		8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
		9. Report Frequency <input checked="" type="checkbox"/> Quarterly
10a. Project/Grant Period Start Date: 09/01/2013	10b. End Date: 08/31/2016	

11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	0			0%
2	Training Sessions	0			0%
3	Broadband Conferences	5 people			0%
4	Staff Hire (Full Time Equivalent)	1 staff			0%
5	Contract Execution	0			0%
6	Statutory of Regulatory Changes	0			0%
7	Governance Meeting	2 Meetings			0%
8	Educational Material	0 Educational Materials			0%
9	Phase II Activity	TBD			0%

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

Milestone activities:

ASDHS has been able to hire Mr. John Hudson as SLIG-P Coordinator. He has been on board since the beginning of March. He has begun to coordinate and schedule meetings with key stakeholder groups. Meeting with the TECC has started the dialog for the establishing of the sub-committee working group for American Samoa Public Safety Broadband Committee. A schedule of events currently being developed by the SLIG-P Coordinator to provide education and outreach for the public safety community. SLIG-P Coordinator has also started the process of procuring needed office supplies for outreach/education through a laptop and projector for presentation, but also to assist in keeping notes and minutes during the meetings. Arrangements with the ASG Department of Human Resources will assist in recruiting additional personnel in due course of the program. 5 key stakeholder members were able to attend the SLIG-P Conference in Phoenix, Arizona in March. Members were able to attend and learn more about the program, as well as network with other states, especially the territories and our neighboring state of Hawaii. Much discussion between Hawaii and American Samoa was about coordinating events in Hawaii for the upcoming Consultation Meeting in July 2014. ASDHS and ASG Treasury have completed registration on the ASAP reimbursement system and other

administrative requirements have been resolved. Future reimbursements should not be problematic with ASDHS and ASG Treasury.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.
 The issue resolution this quarter has been focused on getting the SLIG-Program established through our finance section and getting the necessary paperwork completed to meet requirements in order for local government requirements are met along with registration of the SAM so that we can begin the sourcing of personnel. Initial discussion and planning have taken place, but the program coordinator will be required in order to proceed further with activities and plans that are currently being discussed for outreach and governance meetings.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.
 None at this time.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
SWIC	.5	Provide additional oversight and incorporation into the State Interoperability Plan.	
SLIG-Program Coordinator	1.0	Provide administrative oversight of project for grants management, governance, and Outreach activities.	
Technical/Administrative Support Staff	1.0	Provide support role in assisting in coordination of all SLIG-P activities and performing the leg-work for all the activities proposed in the plan.	
Technical/Administrative Support Staff	1.0	Provide support role in assisting in coordination of all SLIG-P activities and performing the leg-work for all the activities proposed in the plan.	

13. Subcontracts (Vendors and/or Subrecipients)-NONE

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type	RFP/RFQ	Contract	Start	End	Total Federal	Total Matching	Project and % Assigned
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		(Vendor/Subrec.)	Issued (Y/N)	Executed (Y/N)	Date	Date	Funds Allocated	Funds Allocated	

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13b. Describe any challenges encountered with vendors and/or subrecipients.

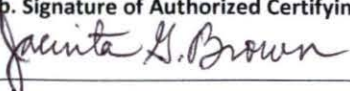
NONE

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	291,000	0	291,000	4,985.75	0	4,985.75
b. Personnel Fringe Benefits	48,597	0	48,597	836.71	0	836.71
c. Travel	54,981	0	54,981	12,678.24	0	12,678.24
d. Equipment	0	0	0	0	0	0
e. Materials/Supplies	15,175	0	15,175	0	0	0
f. Subcontracts Total	0	0	0	0	0	0
g. Other	30,000	0	30,000	0	0	0
h. Indirect Costs	63,177	0	63,177	0	0	0
i. Total Costs	502,930	0	502,930	18,500.70	0	18,500.70
j. % of Total	100%	0	100%	4%	0	4%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official	16c. Telephone (area code, number, and extension)
JACINTA G. BROWN, ACTING DIRECTOR	(684) 699-0411
AMERICAN SAMOA DEPARTMENT OF HOMELAND SECURITY	16d. Email Address
	j.brown@asdhs.as.gov
16b. Signature of Authorized Certifying Official	16e. Date Report Submitted (month, day, year)
	06/03/2014

sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.