

**U.S. Department of Commerce
Performance Progress Report**

OMB Control No. 0660-0038
05-10-513002 Expiration Date: 8/31/2016

1. Recipient Name	Arkansas Department of Emergency Management	2. Award or Grant Number:	05-10-513002
3. Street Address	Building #9501 Camp Joseph T Robinson	4. EIN:	71-6043948
5. City, State, Zip Code	North Little Rock, AR 72199	6. Report Date [MM/DD/YYYY]	7/30/2015
		7. Reporting Period End Date: [MM/DD/YYYY]	6/30/2015
		8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>

10a. Project Grant Period	10b. End Date: [MM/DD/YYYY]	1/31/2018
Start Date: [MM/DD/YYYY]	8/1/2013	

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update, etc.)	Project Deliverable Quantity (Number & Indicator - Description)	
1	Stakeholder Meetings	2: Arkansas Interoperability Conference (90), Arkansas Initial Consultation with FirstNet (87)	<p align="center">Project of Great Public Interest</p> <p align="center">Project of Great Public Interest</p> <p align="center">Project of Great Public Interest</p> <p align="center">Project of Great Public Interest</p> <p align="center">Project of Great Public Interest</p> <p align="center">Project of Great Public Interest</p> <p align="center">Project of Great Public Interest</p> <p align="center">Project of Great Public Interest</p> <p align="center">Project of Great Public Interest</p> <p align="center">Project of Great Public Interest</p> <p align="center">Project of Great Public Interest</p> <p align="center">Project of Great Public Interest</p>
2	Broadband Conferences	3: FirstNet SPOC Meeting (3), APCO Public Safety Broadband Summit (5), PSGR Public Safety Broadband Stakeholder Conference (2)	
3	Staff Hires		
4	Contract Executions		
5	Governance Meetings	3 AICEC (10 Participants Monthly)	
6	Education and Outreach	Website Visit: 100 Social Media, 264 Additional Information below	
7	Sub recipient Agreement Executed		
8	Phase 2 - Coverage		
9	Phase 2 - Users and Their Operational Areas		
10	Phase 2 - Capacity Planning		
11	Phase 2 - Current Providers/Procurement		
12	Phase 2 - State Plan Decision		

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

This quarter was exceedingly active. We held our Initial Consultation and Statewide Interoperability Conference with assistance of FirstNet, to great success, and attended multiple conferences/workshops with APCO and FirstNet. Our data collection efforts and strategies are proving to be effective as we have amassed a growing database that houses the requested information from FirstNet on over 2700 locations and 26,000 Public Safety Responders.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

Preparing Phase II revisions to the Baseline Report

11c. Provide any other information that would be useful to NITA as it assesses this project's progress.
Nothing to report 7.8.2015

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.
At the Statewide Interoperability Conference we provided attendees a digital copy of the information that we have gather so far statewide. These files are listed as a whole and by individual counties so that representatives can both verify our gathered data, as well as, provide additional information to ensure coverage for all areas and events.

12. Personnel
12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.
Some positions are not currently staffed. While those positions will be filled soon, there will be no impacts to the project timeline.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
SLIGP Program Manager	80%	Will provide coordination for grant reporting and financial payouts from the SAA and work with SWIC to monitor progress of overall project	
IT Administrator	10%	Serves on the state broadband working group and provides technical assistance	
Accounting Branch Manager	2%	Will conduct task and provide tracking for disbursement of the entire grant funds	
Financial Analyst	3%	Will provide oversight for the disbursements and tracking of funds	
SWIC	50%	Will oversee all interoperability coordination and is responsible for ensuring SCIP Initiatives are tracked and completed	
AWM/IL Program Manager	50%	Has oversight of all public safety communications projects that the state undertakes and will provide oversight for this project	

13. Subcontracts (Vendors and/or Sub recipients)
13a. Subcontractors Table - Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subject)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Burford, Goff, & Associates	Development of Project Management Plan	Vendor	Y	Y	10/1/2013	7/31/2016	\$810,432.00	\$0.00

13b. Describe any challenges encountered with vendors and/or sub recipients.

7.8.2015 No Issues

14. Budget Worksheet
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching	Total Budget (4)	Federal Funds Expended	Approved Matching	Total funds Expended
a. Personnel Salaries	\$135,996.00	\$387,193.00	\$523,189.00	\$49,954.84	\$105,147.80	\$155,102.64
b. Personnel Fringe Benefits	\$47,697.00	\$113,990.00	\$161,687.00	\$18,741.43	\$25,805.95	\$44,547.38
c. Travel	\$216,407.00	\$0.00	\$216,407.00	\$12,855.82	\$12,855.82	\$12,855.82
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$19,821.00	\$0.00	\$19,821.00	\$17,686.51	\$17,686.51	\$17,686.51
f. Subcontracts Total	\$1,057,375.00	\$0.00	\$1,057,375.00	\$272,583.38	\$272,583.38	\$272,583.38
g. Other	\$118,415.00	\$5,582.00	\$123,997.00	\$128,352.44	\$128,352.44	\$128,352.44
h. Indirect		\$506,763.00	\$2,102,474.00			\$0.00
i. Total Costs	\$1,595,711.00	\$506,763.00	\$2,102,474.00	\$500,174.42	\$130,953.75	\$631,128.17
l. % of Total	76%	24%	100%	79%	21%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

15a. Typed or printed name and title of Authorized Certifying Official:
Bobbie Ann Merkel, ADEM Administration Division Director

15b. Signature of Authorized Certifying Official:
Bobbie Ann Merkel

16d. Email Address: PSB@adem.arkansas.gov

16c. Telephone (area code, number, and extension): 501-683-6700

Date: *7/30/15* 7/30/2015

Social Media Outreach Numbers

Website:	Visits (Month)	Total visits
www.APSBN.Arkansas.gov	50 80 60	400 480 540

Facebook: Arkansas Public Safety Broadband	Page likes (Month)	Total likes
	141 57 19	662 719 738

Twitter: @APSBN_FIRSTNET	New followers (Month)	Total followers	Profile visits
	20 25 17	168 193 210	111 332 100

LinkedIn	New Connections
	1 2 2

Meetings and Conferences

- April FirstNet SPOC Meeting
- May APCO Public Safety Broadband Summit
- June Arkansas Interoperability Conference
- Arkansas Interoperability Conference
- Arkansas Interoperability Conference

Videos created for FirstNet Consultation can be found at: <http://www.apsbn.arkansas.gov/Resources.html>