

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	01-10-S13001
				4. EIN:	63-6000619
1. Recipient Name	Alabama Law Enforcement Agency			6. Report Date (MM/DD/YYYY)	7/31/2017
3. Street Address	201 S. Union Street - Suite 300, P.O. Box 304115			7. Reporting Period End Date: (MM/DD/YYYY)	6/30/2017
5. City, State, Zip Code	Montgomery, AL 36130			8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	9/1/2013	10b. End Date: (MM/DD/YYYY)	2/28/2018		
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
1	Stakeholders Engaged	522	<i>Actual number of individuals reached via stakeholder meetings during the quarter</i>		
2	Individuals Sent to Broadband Conferences	6	<i>Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter</i>		
3	Staff Hired (Full-Time Equivalent)(FTE)	0	<i>Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)</i>		
4	Contracts Executed	0	<i>Actual number of contracts executed during the quarter</i>		
5	Governance Meetings	10	<i>Actual number of governance, subcommittee, or working group meetings held during the quarter</i>		
6	Education and Outreach Materials Distributed	698	<i>Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter</i>		
7	Subrecipient Agreements Executed	0	<i>Actual number of agreements executed during the quarter</i>		
8	Phase 2 - Coverage	5	<i>For each Phase 2 milestone category, please provide the status of the activity during the quarter:</i> <ul style="list-style-type: none"> • Stage 1 - Process Development • Stage 2 - Data Collection in Progress • Stage 3 - Collection Complete; Analyzing/Aggregating Data • Stage 4 - Data Submitted to FirstNet • Stage 5 - Continued/Iterative Data Collection • Stage 6 - Submitted Iterative Data to FirstNet 		
9	Phase 2 – Users and Their Operational Areas	5			
10	Phase 2 – Capacity Planning	5			
11	Phase 2 – Current Providers/Procurement	5			
12	Phase 2 – State Plan Decision	2			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					
<p>The State Plan was received on June 19, 2017 and is currently under the review process. The State Plan Review Team has begun to review and meet about the plan to compile comments, questions and concerns to return to FirstNet for clarification. All comments will also be compiled in a final form and submitted to the AFRWC for review and approval prior to submission to the Governor's office. The stakeholders were engaged via AFRWC, project staff and stakeholder association meetings. During the reporting period individuals participated in the League of Municipalities Annual Conference and the SPOC meeting in Dallas, TX.</p>					
11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.					
<p>ALEA will be making a budget revision to revise the match personnel costs to show a decrease due to personnel changes. The new revised budget will be submitted for review and approval in August/September 2017.</p>					

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

The Alabama SLIGP grant has undergone personnel changes during the period and have not initiated any new activities during the reporting period.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

The SLIGP team working groups have been engaging and participating in the review process. The result has been the increased volume of conversation and interest as the project nears the 90 day decision making period.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

ALEA will be removing the Project Support Assistant as of May 1, 2017. The duties will become a part of the Program Manager's role as of July 1, 2017. The removal of the FirstNet SPOC, ALEA Deputy Secretary, Attorney, and ALEA Director of Communication will be revised under the next reporting period. the changes we do not anticipate to impact the project's time line. The FirstNet SPOC has been filled, but the personnel costs will not be used as match under the grant.

12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
FirstNet SPOC	0%	The Alabama SPOC serves as the state's Single Point of Contact between FirstNet and the State of Alabama	-25%
Program Manager	25%	Project Oversight and Management; Education and Outreach efforts; Budget updates; Reporting updates	
Project Support Assistant	0%	Assist in travel arrangements for team conference attendance; contact efforts with wireless commission; assist with meeting logistics and execution; posting of information to websites and social media; research and other administrative projects as needed and/or required.	-55%
ALEA Deputy Secretary	0%	Assist SPOC in decision making process of RFP release; Quarterly meeting of Alabama First Responder Wireless Commission	-10%
ALEA Public Information Officer	5%	Send out media releases regarding FirstNet/SLIGP related topics; Attended ALEA CJIS User Conference as staff and answered basic questions regarding project.	
Project Manager - E & O	0%	Education and Outreach Project Manager	
Attorney	0%	Legal	
SWIC		Project Oversight and Management	
IT	22%	Construction of website for FirstNet.	
ALEA Director of Communication	0%	Send out media releases regarding FirstNet/SLIGP related topics; Attended ALEA CJIS User Conference as staff and answered basic questions regarding project.	-10%


13. Subcontracts (Vendors and/or Sub recipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subject.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Auburn University at Montgomery	Education and Outreach Project Management	Contractor	Y	Y	11/1/2016	2/28/2018	\$754,926.00	\$0.00
Televate	SLIGP Support and Data Collection	Contractor	Y	Y	10/1/2015	9/30/2017	\$500,000.00	\$0.00
Curtis Nail	Project Management - Governance and Planning	Contractor	Y	Y	4/16/2014	9/8/2016	\$152,432.00	\$0.00

13b. Describe any challenges encountered with vendors and/or subrecipients.

Currently there are no direct challenges to report with vendors or sub recipients. Based on the reduction of match personnel costs, some contracts with vendors may terminate early.

14. Budget Worksheet						
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$0.00	\$415,593.00	\$415,593.00	\$0.00	\$340,335.01	\$340,335.01
b. Personnel Fringe Benefits	\$0.00	\$75,140.00	\$75,140.00	\$0.00	\$61,364.80	\$61,364.80
c. Travel	\$493,000.00	\$20,500.00	\$513,500.00	\$59,469.75	\$8,232.63	\$67,702.38
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$136,574.00	\$0.00	\$136,574.00	\$38,034.74	\$0.00	\$38,034.74
f. Subcontracts Total	\$1,407,358.00	\$0.00	\$1,407,358.00	\$710,486.80	\$0.00	\$710,486.80
g. Other	\$8,000.00	\$0.00	\$8,000.00	\$900.00	\$0.00	\$900.00
h. Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
i. Total Costs	\$2,044,932.00	\$511,233.00	\$2,556,165.00	\$808,891.29	\$409,932.44	\$1,218,823.73
j. % of Total	80%	20%	100%	66%	34%	100%
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.						
16a. Typed or printed name and title of Authorized Certifying Official:				16c. Telephone (area code, number, and extension)		
Shirrell Roberts, Homeland Security and Grants Director				(334) 517- 2812		
16b. Signature of Authorized Certifying Official:				16d. Email Address:		
				shirrell.roberts@alea.alabama.gov		
				Date:		
				7/31/2017		