

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	01-10-S13001
				4. EIN:	63-6000619
1. Recipient Name	Alabama Law Enforcement Agency			6. Report Date (MM/DD/YYYY)	1/15/2016
3. Street Address	201 S. Union Street - Suite 300, P.O. Box 304115			7. Reporting Period End Date: (MM/DD/YYYY)	12/31/2016
5. City, State, Zip Code	Montgomery, AL 36130			8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	9/1/2013	10b. End Date: (MM/DD/YYYY)	2/28/2018		
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
1	Stakeholders Engaged	996	Actual number of individuals reached via stakeholder meetings during the quarter		
2	Individuals Sent to Broadband Conferences	1	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter		
3	Staff Hired (Full-Time Equivalent)(FTE)	0.32	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)		
4	Contracts Executed	1	Actual number of contracts executed during the quarter		
5	Governance Meetings	3	Actual number of governance, subcommittee, or working group meetings held during the quarter		
6	Education and Outreach Materials Distributed	874	Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter		
7	Sub recipient Agreements Executed	0	Actual number of agreements executed during the quarter		
8	Phase 2 - Coverage	5	For each Phase 2 milestone category, please provide the status of the activity during the quarter: <ul style="list-style-type: none"> • Stage 1 - Process Development • Stage 2 - Data Collection in Progress • Stage 3 - Collection Complete; Analyzing/Aggregating Data • Stage 4 - Data Submitted to FirstNet • Stage 5 - Continued/Iterative Data Collection • Stage 6 - Submitted Iterative Data to FirstNet 		
9	Phase 2 - Users and Their Operational Areas	5			
10	Phase 2 - Capacity Planning	5			
11	Phase 2 - Current Providers/Procurement	5			
12	Phase 2 - State Plan Decision	1			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					
<p>The Alabama Law Enforcement Agency (ALEA) has entered into a contractual agreement with the Auburn University Montgomery SummaSource (AUM). Under the contract, AUM's priority will focus on the Education and Outreach requirement of the grant. The partnership will ensure that coverage is prominent at First Responders conferences, regional meetings, and other events. Data collection under the grant is ongoing and assurances that the information being provide is accurate. The data provided will assist in determining the needs and future technological needs and/or requirements of First Responders. Under the reporting period ALEA participated in a number of meetings for the engagement of stakeholders to include: FirstNet EIS in Montgomery on October 26, 2016; the Alabama Association of Rescue Squads, presentation and material provided on November 10-12, 2016; and the SPOC Meeting in Phoenix, AZ November 15-18, 2016. Education and Outreach materials were also distributed via printed materials and request through email or phone conversations. ALEA has added two new personnel to the grant: one IT employee to assist with the development of the website and the Director of Communications to assist with the development of the communications plan.</p>					
11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.					
There are currently no changes in the Baseline Report that are anticipated at this time.					

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

ALEA has engaged the Alabama First Responder Wireless Commission and the Alabama Justice Information Commission to gather information that can assist in ensuring First Responder Needs are met.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

The Alabama Law enforcement Agency has a dedicated Grants Administration division to ensure the submission of timely and accurate reporting required under the NTIA/SLIGP grant. With the changes, the personnel under the grant will be working diligently on progression of the project. The introduction of a new system with Microsoft 365 as a collaborating tool, currently in testing phase, will allow documentation access in real-time to participants involved with the project.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
FirstNET SPOC	25%	The Alabama SPOC serves as the state's Single Point of Contact between FirstNet and the State of Alabama	
Program Manager	25%	Project Oversight and Management; Education and Outreach efforts; Budget updates; Reporting updates	
Project Support Assistant	55%	Assist in travel arrangements for team conference attendance; contact efforts with wireless commission; assist with meeting logistics and execution; posting of information to websites and social media; research and other administrative projects as needed and/or required.	-20%
ALEA Deputy Secretary	10%	Assist SPOC in decision making processes of RFP release; Quarterly meeting of Alabama First Responder Wireless Commission	
ALEA Public Information Officer	5%	Send out media releases regarding FirstNet/SLIGP related topics; Attended ALEA CJIS User Conference as staff and answered basic questions regarding project.	
Project Manager - E & O	0%	Education and Outreach Project Manager	
SWIC		Project Oversight and Management	
Attorney	0%	Legal	-5%
IT	22%	Construction of website for FirstNET.	
ALEA Director of Communication	10%	Assist in identifying communications issues with current communications systems as well as assist in the testing and research behind best practices, communications systems as well as assist in the testing and research behind best practices, communication tools, data coverage needs and desires, current and future communication trends and needs.	

13. Subcontracts (Vendors and/or Sub recipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subject.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Auburn University at Montgomery	Education and Outreach Project Management	Contractor	Y	Y	11/1/2016	2/28/2018	\$754,926.00	\$0.00
Televate	SLIGP Support and Data Collection	Contractor	Y	Y	10/1/2015	9/30/2017	\$500,000.00	\$0.00
Curtis Nail	Project Management - Governance and Planning	Contractor	Y	Y	4/16/2014	9/8/2016	\$152,432.00	\$0.00

13b. Describe any challenges encountered with vendors and/or sub recipients.

No challenges have been encountered with vendors and/or sub recipients.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
 Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$0.00	\$415,593.00	\$415,593.00	\$0.00	\$304,940.14	\$304,940.14
b. Personnel Fringe Benefits	\$0.00	\$75,140.00	\$75,140.00	\$0.00	\$54,976.52	\$54,976.52
c. Travel	\$493,000.00	\$20,500.00	\$513,500.00	\$47,455.69	\$8,232.63	\$55,688.32
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$136,574.00	\$0.00	\$136,574.00	\$38,034.74	\$0.00	\$38,034.74
f. Subcontracts Total	\$1,407,358.00	\$0.00	\$1,407,358.00	\$330,859.38	\$0.00	\$330,859.38
g. Other	\$8,000.00	\$0.00	\$8,000.00	\$0.00	\$0.00	\$0.00
h. Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
i. Total Costs	\$2,044,932.00	\$511,233.00	\$2,556,165.00	\$416,349.81	\$368,149.29	\$784,499.10
j. % of Total	80%	20%	100%	53%	47%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:

Shirrell Roberts, Homeland Security Director

16c. Telephone (area code, number, and extension)

(334) 517- 2812

16d. Email Address:

shirrell.roberts@alea.alabama.gov

16b. Signature of Authorized Certifying Official:

Date:

3/2/2017